



Gloucester City Council

Overview and Scrutiny Committee

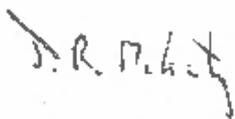
Meeting: Monday, 30th January 2023 at 6.30 pm in Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP

Membership:	Cllrs. Field (Chair), Pullen (Vice-Chair), Durdey (Spokesperson), Ackroyd, Campbell, Castle, Dee, Evans, Gravells MBE, Hilton, Hudson, Kubaszczyk, O'Donnell, Sawyer, Wilson and Zaman
Contact:	Democratic and Electoral Services 01452 396126 democratic.services@gloucester.gov.uk

AGENDA

1.	APOLOGIES To receive any apologies for absence.
2.	DECLARATIONS OF INTEREST To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.
3.	DECLARATION OF PARTY WHIPPING To declare if any issues to be covered in the Agenda are under party whip.
4.	MINUTES (Pages 5 - 26) To approve as a correct record the minutes of the meeting held on Monday 9 th January 2023.
5.	PUBLIC QUESTION TIME (15 MINUTES) To receive any questions from members of the public provided that a question does not relate to: <ul style="list-style-type: none"> • Matters which are the subject of current or pending legal proceedings or • Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers. To ask a question at this meeting, please submit it to democratic.services@gloucester.gov.uk by 12 noon on Wednesday 25 th January 2023, or telephone 01452 396203 for support.
6.	PETITIONS AND DEPUTATIONS (15 MINUTES) To receive any petitions and deputations provided that no such petition or deputation is in relation to:

	<ul style="list-style-type: none"> • Matters relating to individual Council Officers, or • Matters relating to current or pending legal proceedings. <p>To present a petition or deputation, please submit it to democratic.services@gloucester.gov.uk by 12 noon on Wednesday 25th January 2023, or telephone 01452 396203 for support.</p>
7.	<p>ACTION POINT ITEM (Pages 27 - 38)</p> <p>To note the outcomes of action points arising from previous meetings.</p>
8.	<p>OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME AND COUNCIL FORWARD PLAN (Pages 39 - 62)</p> <p>To receive the latest version of the Committee's work programme and the Council's Forward Plan.</p>
9.	<p>ENDORSEMENT OF A FIVE YEAR VISION FOR GLOUCESTER CITY CENTRE (Pages 63 - 82)</p> <p>To consider the report of the Leader of the Council informing Members of the work undertaken over the past 18 months by the Gloucester City Centre Commission, and outlining a five year vision for Gloucester City Centre produced in consultation with the City Centre Commission.</p>
10.	<p>GLOUCESTER CITY COMMISSION TO REVIEW RACE RELATIONS - YEAR ONE UPDATE (Pages 83 - 84)</p> <p>To receive an update on progress in implementing the Calls to Action of the Gloucester City Commission to Review Race Relations.</p>
11.	<p>PURPLE FLAG BRIEFING (Pages 85 - 118)</p> <p>To receive an overview of the process of achieving Purple Flag status and an update on next steps to renew Gloucester's Purple Flag status for 2023.</p>
12.	<p>DATE OF NEXT MEETING</p> <p>Monday 27th February 2023 at 6.30pm.</p>



Jon McGinty
Managing Director

Date of Publication: Friday, 20 January 2023

NOTES

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area. For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with

whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, "securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

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Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

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- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.



OVERVIEW AND SCRUTINY COMMITTEE

MEETING : Monday, 9th January 2023

PRESENT : Cllrs. Field (Chair), Pullen (Vice-Chair), Durdey (Spokesperson), Ackroyd, Campbell, Castle, Dee, Evans, Gravells MBE, Hilton, Hudson, Kubaszczyk, Sawyer, Wilson and Zaman

Others in Attendance

Leader of the Council and Cabinet Member for Environment, Councillor Richard Cook.

Deputy Leader and Cabinet Member for Performance and Resources, Councillor Hannah Norman.

Director of Policy and Resources.

Managing Director of Gloucestershire Airport Ltd.

Chairman of Gloucestershire Airport Ltd.

Policy and Development Officer.

Democratic and Electoral Services Officer.

APOLOGIES : Cllrs. O'Donnell

73. DECLARATIONS OF INTEREST

There were no declarations of interest.

74. DECLARATION OF PARTY WHIPPING

There were no declarations of party whipping.

75. MINUTES

75.1 The Democratic and Electoral Services Officer referred to minutes of the meeting held on 28th November 2022 and advised that since this meeting, the Transfer of Sites in Podsmead to Enable the Regeneration of the Estate report had been made public. Overview and Scrutiny Committee Members

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agreed that the full minutes of this meeting should also be made public accordingly.

RESOLVED – That the minutes of the meetings held on 28th November and 5th December 2022 were approved and signed as a correct record by the Chair.

76. PUBLIC QUESTION TIME (15 MINUTES)

There were no public questions.

77. PETITIONS AND DEPUTATIONS (15 MINUTES)

There were no petitions nor deputations.

78. ACTION POINT ITEM

RESOLVED – That the Overview and Scrutiny Committee **NOTE** the updates.

79. OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME AND COUNCIL FORWARD PLAN

79.1 The Chair introduced the latest version of the Council Forward Plan and invited suggestions as to any items Members wished to add to the Overview and Scrutiny Committee Work Programme. The Chair suggested that the Committee may wish to consider the Cultural Strategy Update and Equalities Action Plan, and it was agreed that these items would be added to the agendas for the meetings on 27th February and 27th March respectively.

79.2 The Chair also suggested that the Committee consider the Community Infrastructure Levy (CIL) Charging Schedule and Members agreed that this item should be added to the Overview and Scrutiny Committee Work Programme for the meeting on 5th June 2023.

79.3 Councillor Hilton queried whether the Committee could receive an update on the commitment to webcast Council meetings. The Cabinet Member for Performance and Resources, Councillor Hannah Norman, agreed that she would be willing to provide an update to the Committee in due course and it was agreed that this update would be requested at the meeting on 27th February.

79.4 Councillor Gravells referred to his previous request for a briefing on the Here to Help reporting facility. The Cabinet Member for Performance and Resources confirmed that she was committed to the session, however the City Council was in the process of recruiting a new Transformation Manager and it had been suggested that this session take place once the Transformation Manager was in post to provide a forward-thinking perspective as well as an update on the current position.

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- 79.5 Councillor Gravells expressed the view that the Overview and Scrutiny Committee should receive an interim update on Here to Help with an additional update from the new Transformation Manager when they were appointed if necessary. Councillors Pullen and Hilton noted their agreement with Councillor Gravells and it was agreed that the item be added to the agenda for the meeting on 27th March.
- 79.6 Councillor Norman highlighted that it was important to factor in the outcome of the recent Peer Review within the session and confirmed that she had not yet seen the draft Peer Review Report. Councillor Pullen commented that the Overview and Scrutiny Committee should also consider this report and Members agreed that the Peer Review Report should be added to the Work Programme.
- 79.7 Councillor Hilton noted that a decision on the City Council's Levelling Up Fund Round 2 bid was expected towards the end of January and requested that this update be added to the next available Overview and Scrutiny Committee meeting once the City Council had been advised of the decision.
- 79.8 It was noted that a Special Meeting of the Overview and Scrutiny Committee had been arranged for Monday 13th March 2023. The Chair explained that this meeting would be a Transport Scrutiny Session with senior Officers from Gloucestershire County Council's Transport team. The Democratic and Electoral Services Officer also noted that colleagues from Gloucestershire NHS Trust had agreed to attend the meeting on 27th March to provide an overview of the new Integrated Care System.

RESOLVED –

- 1) That the Overview and Scrutiny Committee Work Programme be amended to reflect the above and
- 2) To NOTE the Work Programme.

80. CAR PARKING - TARIFF INCREASE REPORT

- 80.1 The Cabinet Member for Performance and Resources, Councillor Hannah Norman explained that the report proposed to review and update the current car park tariffs and car parking zoning across the city. Councillor Norman advised Members that a change had been made to the report following advice from the Monitoring Officer, who had confirmed that this was a Cabinet decision and that any recommendations made by the Overview and Scrutiny Committee would be debated by Cabinet on 11th January.
- 80.2 Councillor Norman confirmed that the council understood the importance of car parking sites to the development of the city. She noted that the last amendment to the City Centre car park tariffs took place back in 2017, and that over the last five years the Retail Prices Index (RPI) had increased by 28.5% and the Consumer Prices Index (CPI) had increased by 18.5%. As a

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result of these inflationary increases and the increased costs of staffing, cleaning and ongoing maintenance, Councillor Norman confirmed that the council needed to increase car parking charges.

- 80.3 Councillor Norman advised Members that the Car Parking Tariff Review had led to the proposed amendments to the car park tariffs which if approved would lead to the standardisation of parking charges across the car parks in the current parking Zones 1 and 2, and the removal of the 1-hour tariff to encourage longer stays by visitors to the city centre. She noted that parking charges for council owned car parks were still considerably cheaper than privately owned car parks, even with the proposed increases. Councillor Norman thanked officers for undertaking detailed analysis, and confirmed that much of this modelling had taken place during the challenging period of recovery from the cyber incident.
- 80.4 The Chair thanked Councillor Norman for the report and acknowledged that there was a tension between encouraging visitors to travel into the city centre and meeting the City Council's net zero aspirations.
- 80.5 Councillor Wilson referred to the proposed Car Parking Tariffs in Appendix 1 and observed that the proposed tariff increase for residents parking for 1 hour or less would be significantly higher than the other bands. He asked whether thought had been given to a more moderate increase across the bands. Councillor Norman confirmed that during their analysis, officers had considered data from authorities with a similar size and economic make up to Gloucester and that many authorities did not provide a 1-hour parking option. She noted that the proposed removal of the 1-hour tariff might provide visitors with an incentive to make other retail visits.
- 80.6 In response to further comments from Councillor Wilson regarding 1-hour tariff options still being offered by some authorities including Cheltenham and Worcester, the Director of Policy and Resources confirmed that he was aware that Worcester City Council were also intending to undertake a review of car parking.
- 80.7 In response to an additional question from Councillor Wilson regarding on-street parking provision from Gloucestershire County Council, Councillor Norman confirmed that short stay on-street parking was available in designated areas if residents needed to make a short visit to the city centre, and residents also had the option to use public transport as an alternative means of travelling into the city.
- 80.8 The Chair asked whether there was an option to change the car parking tariffs before the biennial review in the event that the new car parking tariffs had an adverse impact. Councillor Norman confirmed that the decision could be reviewed at any time. She advised Members that car parking data was reviewed on a monthly basis and that this data would also be assessed as part of the routine quarterly financial monitoring reviews which would ascertain whether there were any changes to income.

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- 80.9 Councillor Pullen asked whether the council had consulted with car park users, residents, and local businesses. Councillor Norman explained that the council had not undertaken a consultation exercise. She reiterated that the council had not made amendments to car park tariffs since 2017 and that with the increased costs of staffing and materials as a by-product of the cost-of-living crisis, the increases were necessary if the council wanted to continue investing in the maintenance of city centre car parks and implanting changes such as increase electric car charging points.
- 80.10 Councillor Pullen asked for further information on the analysis which had been undertaken on the removal of the 1-hour tariff and asked whether officers had allowed for a reduction in income should the number of visitors making use of the car parks decrease. Councillor Norman confirmed that modelling undertaken by officers had been modest, and a decrease in car parking usage as a result of individuals choosing not to use council owned car parks because of the tariff increase had been taken into account during this analysis. The Director of Policy and Resources further confirmed that this risk had been taken into account.
- 80.11 Councillor Dee asked whether consideration had been given to removing zones entirely and standardising the car parking tariffs for all council owned car parks. Councillor Norman explained that zones had been created to reflect car park popularity. She noted that the analysis had shown a negligible difference between Zone 1 and 2 in terms of usage and the report therefore proposed to combine these into a single zone, however the car parks in Zone 3 were still outliers and there was phased pricing to reflect this.
- 80.12 In response to a further question from Councillor Dee regarding the opportunity for increased revenue if the tariffs across all car parks were standardised, Councillor Norman noted her concern that this might stop visitors from utilising car parks in the current Zone 3. She confirmed that she would not rule out future changes but felt that the recommendations in the report were a reasonable set of changes.
- 80.13 Councillor Hilton queried whether the changes would come into effect from the 11th January if Cabinet accepted the recommendations, or whether they would come into force on 1st April 2023. Councillor Norman confirmed that they would come into effect from 1st April.
- 80.14 Councillor Hilton referred to the narrative at 9.3 in the report and asked whether the council was confident that the proposed changes would generate the estimated £125k. The Director of Policy and Resources responded that this figure was based on the analysis of the information officers had access to at the time and was based on the best estimate. He noted that the monthly data reports would monitor the situation and any adverse effects, however these were not expected.
- 80.15 In response to a further query from Councillor Hilton as to whether Members could make amendments to the Council Budget to adjust the proposed fees

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and charges if they felt it necessary, Councillor Norman confirmed that the option to make suggested changes to the budget ahead of the full Council meeting in February was open to opposition parties. She also noted that the Finance team were happy to meet with Group Leaders to discuss any proposed budget amendments.

- 80.16 Councillor Hilton asked whether the City Council had consulted with Gloucestershire County Council on the proposed tariff increases. Councillor Norman confirmed her understanding that a formal consultation with the County Council had not taken place, however she noted the County Council did not necessarily consult with the City Council when taking decisions around their parking provision. It was her view that the number of visitors opting not to use City Council car parking would be limited as they were still the cheapest car parks in Gloucester.
- 80.17 Councillor Durdey expressed the view that the increase in tariff from 1-hour was a modest one and that visitors who were minded to shop in Cheltenham instead would likely weigh up fuel costs for travel compared with parking locally. He asked for clarification as to how often the new tariffs would be reviewed. Councillor Norman commented that the administration had previously been reluctant to review parking charges however with the rising inflation costs, it was now necessary.
- 80.18 The Chair suggested that the Overview and Scrutiny Committee request an update on the impact of the proposed tariff increase. A discussion ensued and Councillor Norman confirmed that she would be happy to accept a recommendation from the Committee to include a specific paragraph on the impact of the car parking tariff increase in future quarterly Financial Monitoring reports.

RESOLVED that the Overview & Scrutiny Committee **RECOMMENDS** that:

- (1) Additional narrative be added to future quarterly Financial Monitoring reports on car parking usage and income performance following the proposed car park tariff increase.

81. ANNUAL REPORT FOR ENERGY COSTS AND ENERGY REDUCTION PROJECTS

- 81.1 The Leader of the Council and Cabinet Member for Environment, Councillor Richard Cook, introduced the report and confirmed that its purpose was to inform Members of the council's energy costs and projects to reduce energy usage. He advised Members that Cabinet was being asked to resolve to note the council's energy usage and consumption from April 2021-22 and that future reporting would focus on energy saving initiatives and projects by the Climate Change Manager.
- 81.2 Councillor Cook explained that one of the key objectives of the Energy Management Strategy was a commitment to yearly monitoring of energy

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costs, however due to the significant changes to the council's property portfolio with the completion of the Kings Square development, occupation of void units post-Covid-19 and the increased use of cultural and leisure facilities, this was no longer the best means of demonstrating improvements. Councillor Cook further advised Members that the council could no longer commit to reducing its annual spend on energy by £50k per annum with the property portfolio increasing, the council's Warm Spaces initiative and people returning to work in the city centre.

- 81.3 Councillor Wilson referred to the narrative at 3.6 and 3.7 in the report concerning commodity prices and commented that it was good to note that the City Council had procured commodity prices for 2023/24 at 61% below current market rates. He asked when the council's contract with West Mercia Energy (WME) was initially put in place, and when the council was required to negotiate a new contract. The Director of Policy and Resources agreed to follow-up this information and provide the committee with clarification in due course.
- 81.4 In response to a query from Councillor Durdey as to whether the City Council was considering the installation of solar panels on its property, the Director of Policy and Resources referred to recent projects at Plock Court and the Guildhall roof refurbishment and provided assurances that the council would always look to make sure its buildings were as climate friendly as possible. He also confirmed that officers would continue to monitor grant funding opportunities to help facilitate these improvements.
- 81.5 Councillor Pullen referred to the St Oswalds Retail Park and asked whether consideration had been given to installing solar panels on the B&Q roof. The Director of Policy and Resources noted that this was likely to provide efficiency benefits for B&Q rather than the council but confirmed that the council could open discussions regarding their intentions.
- 81.6 Councillor Sawyer referred to the data at 9.1 in the report and observed that gas made up 39% of the City Council's fuel use. She asked whether there were any plans to try and reduce reliance on gas fuel. Councillor Cook explained that the council used the most economic fuel where appropriate and noted by way of example that gas fuel was the most economic means of heating the pool facilities at GL1 Leisure Centre. He confirmed that the council would consider more environmentally friendly alternatives wherever possible when they became available in the future.

RESOLVED – That the Overview and Scrutiny Committee **NOTE** the report.

82. GLOUCESTER CITY COUNCIL PLAN 2022-24 UPDATE

- 82.1 Councillor Cook introduced the report and informed Members that it provided an update on the delivery of key projects and commitments outlined in the Council Plan 2022-24 which was approved unanimously by Council in January 2022. He reminded Members that the Council Plan included three priorities to help achieve the City Council's vision of a greener, fairer, better

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Gloucester, namely building greener, healthier and more inclusive communities, building a sustainable city of diverse culture and opportunity and building a socially responsible and empowering council.

- 82.2 Councillor Cook stated that the Council Plan set out 45 actions split equally across the three priorities. He noted that of these actions, 6 had been completed, 34 actions were expected to complete on time and 5 actions were currently delayed.
- 82.3 In terms of progress made in implementing the Council Plan priorities, Councillor Cook referred to the opening of the Learning Hub at the Forum in August 2022, the Kings Square regeneration project which had been completed and opened back in Spring 2022, the seamless transition to the new waste partnership with Ubico and the successful bid for capital investment funding from Arts Council England for improvements to cultural venues in the city. Councillor Cook felt that all of these achievements ought to be celebrated.
- 82.4 The Chair asked Councillor Cook to expand on plans to implement the 5 delayed actions. Councillor Cook explained that in relation to the development of Wessex House, the site was currently being used as a construction compound for the forum development and an options appraisal for the site was due to be commissioned within the current quarter to inform a planning application. Councillor Cook confirmed that the Home Improvement Agency would be implemented through a series of key steps throughout the coming year. With regard to the Matson and Podsmead regeneration, Councillor Cook explained that officers were working with Gloucester City Homes (GCH) on the Podsmead regeneration scheme however there were limitations with the Matson regeneration as GCH did not have the funding to progress the scheme as originally planned. He noted that the other delayed actions related to the digital strategy which had been delayed as a result of the cyber incident experienced by the council in December 2021.
- 82.5 Councillor Hilton requested further information regarding the development of Wessex House and asked for estimation as to when a report was likely to be brought forward on the options appraisal for the site. Councillor Cook confirmed that the options appraisal was likely to take place during the first quarter of the year and that officers would be very willing to discuss the matter with ward Members and hear their views.
- 82.6 Councillor Pullen referred to the key action to set up an in-house Home Improvement Agency to support vulnerable and disabled residents to remain in their homes and queried whether Gloucestershire County Council were expected to have any involvement as the responsible authority for adult social care. Councillor Cook confirmed that he would check this with officers in the Housing team and that Councillor Pullen would be provided with clarification in due course.
- 82.7 Councillor Gravells expressed the view that Home Improvement Agencies were very helpful in facilitating changes and queried whether consideration

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could be given to a jointly funded scheme with the County Council. Councillor Cook noted that the issue causing the delay was expected to continue until March 2023 and that there would be greater clarity on how the project would be implemented thereafter. He commented that if there were opportunities to seek funding alongside the County Council then officers would look to pursue them.

82.8 In response to a query from the Chair regarding the recruitment of a Food Inclusion Officer, Councillor Cook confirmed that this position had been filled internally.

RESOLVED – That the Overview and Scrutiny Committee **NOTE** the report.

83. GLOUCESTERSHIRE AIRPORT UPDATE

83.1 The Managing Director of Gloucester Airport provided an overview of the history of the airport, the main activities, future priorities of the airport and green initiatives including Gloucestershire Airport's low carbon and jet zero strategies.

At this point in the meeting, the Overview and Scrutiny Committee resolved that the press and public be excluded during the following discussion on the grounds that it is likely, in view of the nature of business to be transacted or the nature of those proceedings, that if members of the press and public were present during the discussion there would be disclosure to them of exempt information as defined in Schedule 12A (paragraph 3) of the Local Government Act 1972 as amended.

RESOLVED – That the Overview and Scrutiny Committee **NOTE** the presentation as per the exempt minutes.

84. TASK AND FINISH GROUP DISCUSSION

RESOLVED –

- 1) That the Overview and Scrutiny Committee establish a Task and Finish Group to investigate mould and damp issues in Gloucester's social housing.
- 2) That the proposed membership of the Task and Finish Group be approved.

85. DATE OF NEXT MEETING

Monday 30th January 2023.

Time of commencement: 6.30 pm hours

Time of conclusion: 8.34 pm hours

Chair

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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OVERVIEW AND SCRUTINY COMMITTEE

Monday 30th January 2023

ACTION POINTS ARISING FROM PREVIOUS OVERVIEW AND SCRUTINY COMMITTEE MEETINGS

1. **Meeting Date:** Monday 28th November 2022

Agenda Item: 9. Performance Monitoring Quarter 2 Report

Request:

- 1) In relation to the narrative in the report at CCM-2 confirming that we currently have 1 Enforcement Officer operating, for the Overview and Scrutiny Committee to receive clarification as to how many officers should ideally be operating in an established Enforcement Team.
- 2) To provide the Overview and Scrutiny Committee with further information as to how the City Council is supporting the contractor to assist recruitment in this area.

Update:

Ideally, we need to have 4 Enforcement Officers to have an effective enforcement scheme in the City Centre to address the problem of littering. The following is an update on the current staffing situation in the City Centre:

3GS' last recruitment drive was successful, and they currently have 3 Enforcement Officers operating in the City Centre. The retention rate has also been good as all 3 Officers have now been in post for more than 3 months. As a tactic to retain their Officers, 3GS has now put their recruitment (to employ a 4th Officer) on hold to allow the 3 Officers to bed in and to concentrate on their personal development. As a result of having 3 officers operating, 172 FPS were issued in the month of December, with £9050.00 recovered in paid FPN.

As and when needed, we provide 3GS with the necessary facilities to carry out their interviews to recruit Enforcement Officers. We have also encouraged them to advertise their vacancies at the Job Centre, which they did for their last recruitment campaign, and which resulted in the Job Centre staff referring potential candidates to them.

2. **Meeting Date:** Monday 9th January 2023

Agenda Item: 8. Work Programme and Council Forward Plan.

Request:

For the Overview and Scrutiny Committee to receive an update on the latest position on the webcasting of council meetings.

Update:

This information has been requested for the Overview and Scrutiny Committee meeting on Monday 27th February 2023.

3. **Meeting Date:** Monday 9th January 2023

Agenda Item: 10. Annual Report for Energy Costs and Energy Reduction Projects

Request:

In relation to 3.7 in the report, for the Overview and Scrutiny Committee to receive clarification as to when the contract with West Mercier Energy (WME) was put in place, and when the City Council will need to negotiate a new contract.

Update:

The City Council entered into the contact with WME from 1st April 2021 for 3 years, with the option for a further 2 years.

4. **Meeting Date:** Monday 9th January 2023

Agenda Item: 11. Council Plan Update 2022/24

Request:

In respect of the commitment to establish an in-house Home Improvement Agency to support vulnerable and disabled residents to remain in their homes, for the Overview and Scrutiny to receive clarification as to whether Gloucestershire County Council will have any involvement as the responsible authority for social care, and if so, how they are assisting with delivery of this objective.

Update:

This information has been requested and will be shared with Overview and Scrutiny Committee Members in due course.

5. **Meeting Date:** Monday 9th January 2023

Agenda Item: 12. Gloucestershire Airport Update

Request:

- 1) For the Overview and Scrutiny Committee to receive confirmation as to when Gloucestershire Airport Ltd last made a profit.
- 2) For a breakdown of the latest purchases and income figures for aviation and estates, and net loss.

Update:

This information has been requested and will be shared with Overview and Scrutiny Committee Members in due course.

OVERVIEW AND SCRUTINY COMMITTEE

Monday 30th January 2022

ACTION POINTS ARISING FROM COUNCIL NOTICES OF MOTION

1. **Meeting Date:** Council, Thursday 18th November 2021

Notice of Motion: City of Sanctuary

“For many years Gloucester has been home to a wide and diverse community with people from many nationalities, faiths and cultures living in the city. The city has been pleased to offer homes to people from all backgrounds and has strived to be a welcoming and friendly place. Gloucester recognises the contribution that people from diverse cultures and faiths make to the city and values the positive part they play. Gloucester is committed to welcoming asylum seekers, refugees and those fleeing violence and conflict.

This council therefore wishes for the good work that is already in place to be further developed and recognised by supporting Gloucester to become a City of Sanctuary.

Whilst there are many aspects of good practice in place there is still a process to go through to ensure that the whole city fully understands and meets the City of Sanctuary framework. Specifically, this would include:

- Continuing to develop a culture of welcome, respect and hospitality for people from all backgrounds and particularly for those seeking sanctuary.
- Valuing the contribution those seeking sanctuary can make to the city.
- Developing a plan to work towards greater inclusion and equality for people seeking sanctuary.
- Creating greater public awareness of the needs and issues faced by those seeking sanctuary across the whole city, through a range of initiatives, projects and activities.

Council Resolves:

- To seek recognition as a City of Sanctuary.

- To work to embed the City of Sanctuary Charter and its principles and values in our policies and work, where appropriate and promote these with all partners and voluntary organisations.
- To work towards the criteria to register for local authority status as part of the City of Sanctuary network.
- To bring forward a report to Cabinet to update on the progress made towards achieving City of Sanctuary status in 12 months' time to determine future actions."

Update:

The below update sets out the key steps to City of Sanctuary status and progress achieved to date in meeting those steps is highlighted in bold:

Step 1: Public Commitment via Full Council (or a public committee) motion.

- **Completed.**

Step 2:

- **Currently Seeking a Non-awarded membership.**

Step 3: The council engages with City of Sanctuary local groups (if they exist), local refugee organisations, people with lived experience, City of Sanctuary staff and the LAs Network itself.

- **We are working with GARAS however progress has been on hold due to current Refugee Crisis.**

Step 4: The council develops an action plan for how it will embed a culture and practice of welcome across council services i.e. producing a Sanctuary Strategy either as a standalone or as part of other strategies (examples can be found here: <https://la.cityofsanctuary.org/resources/sanctuary-strategies>)

- **Examples of Action Plans have been obtained and local Action Plan to be developed in consultation with City of Sanctuary Organisation. A meeting date is pending their response.**

Step 5: Work towards a Council of Sanctuary Award Application using Learn, Embed, Share.

Step 6: The council submits an application.

Step 7: The application is independently assessed by a panel of council members and officers from other LAs, local City of Sanctuary groups and other local refugee organisations, and most importantly people with lived experience.

2. **Meeting Date:** Council, Thursday 29th September 2022

Notice of Motion: Warm Spaces Initiative

“The rise in energy costs for the coming winter will put many people in Gloucester in a position where they will be unable to effectively heat their homes. It is predicted that many families will experience fuel poverty. There is serious concern for the impact this will have not just on vulnerable people and those already experiencing disadvantage but also on working families who are struggling to make ends meet due to the cost of living crisis.

Councils across the country are seriously concerned about the impact the increased energy costs will have and despite the price rises being beyond their control, councils are considering what they can do to help people in their areas.

A number of councils are taking a lead and setting up a ‘Warm Places Scheme’ where people can attend public buildings during the daytime to stay warm. We believe that this council can develop its own Gloucester “Warm Places Scheme” to aid information sharing of buildings within the city and its wards which are available to support residents during the winter months. By visiting such places people would not only be able to stay warm but they may also be able to access services who could help and support them with other energy related matters at certain key locations.

In order to establish a “Gloucester Warm Places scheme” this council resolves to:

- Take the lead to urgently establish a “Gloucester Warm Places” initiative across the city, ensuring that dedicated website information is generated sharing locations involved in the scheme and signposting residents to the support available from government and other bodies.
- Undertake a social and mainstream media campaign to promote the support available to Gloucester residents.
- Work with partner agencies including the County Council to determine which public buildings can be made available for use in the scheme. This could include places such as libraries, museums and other publicly owned buildings, after due consideration of staffing and HSE requirements.
- Enlist the support of the business community who can provide support to the residents of Gloucester, with nominal or no financial outlay needed for residents.
- Enlist the support of community and voluntary sector organisations to include community centres and neighbourhood buildings.
- Contact churches and other religious organisations to include them in the scheme.
- Encourage Members to contribute part of their grant allowance to assist VCS organisations with their costs.”

Update:

The below update sets out the agreed actions and progress achieved to date is highlighted in bold:

- 1) To take the lead to urgently establish a “Gloucester Warm Places” initiative across the city, ensuring that dedicated website information is generated sharing locations involved in the scheme and signposting residents to the support available from government and other bodies.

This has been completed and a list has been published here:

<https://www.gloucester.gov.uk/community-living/warm-spaces/>

- 2) Undertake a social and mainstream media campaign to promote the support available to Gloucester residents.

Communications have been facilitated by the communications team and direct contact has been made with known and potential warm spaces.

- 3) Work with partner agencies including the County Council to determine which public buildings can be made available for use in the scheme. This could include places such as libraries, museums and other publicly owned buildings, after due consideration of staffing and HSE requirements.

A list of Public Building Warm Spaces has been published at:

<https://www.gloucester.gov.uk/community-living/warm-spaces/>

- 4) Enlist the support of the business community who can provide support to the residents of Gloucester, with nominal or no financial outlay needed for residents.

All premises have been encouraged to provide a suitable space and the list includes those that have done so as existing sites. Community Wellbeing Officers have engaged directly with them to establish our current list.

- 5) Enlist the support of community and voluntary sector organisations to include community centres and neighbourhood buildings.

All premises have been encouraged to provide a suitable space the list include those that have done so as existing sites, Community Wellbeing Officers have engaged directly with them to establish our current List

The Published Warm Spaces List is updated regularly and he City Council has also been able to set up a grant fund of up to £1000 per application to support Warm Spaces. <https://www.gloucester.gov.uk/community-living/community-warm-spaces-grant/>

3. **Meeting Date:** Council, Thursday 29th September 2022

Notice of Motion: Customer Services: Face-to-face interaction

“Relocating the office accommodation of this council to The Eastgate Centre is to be welcomed as a positive and progressive move. It places the Council in the heart of the city centre where its presence and services can be easily identified and accessed.

To complement the office relocation the council should undertake a review of the provision of Customer Service and Housing Support, currently managed from The Gateway to determine the best options for Gloucester residents in the short, medium and long term.

Prior to Covid, The Gateway was providing face to face services to the public from its Westgate Street base, near to the council offices in Shire Hall. However, once the council moves to Eastgate The Gateway will become remote from the rest of the Council, being located in a different part of the city. This has the potential to cause confusion among the public in identifying exactly where council services are located and accessed.

As the impact of Covid and the council’s cyber incident reduces, the Gateway should resume its appointment service for residents to aid the review for next steps for the service.

Having all city council services at The Eastgate Centre, in a central location could be a positive move and make them more easily identifiable and accessible to all council customers, however all council owned locations should be considered if relocation were to take place.

This council therefore resolves to:

- Complete a review of the face-to-face Customer Service & Housing Support provided to Gloucester residents from The Gateway to determine the best options for the future of the service.
- Should relocation be determined as the appropriate action, all council owned buildings should be considered.
- Publicise and promote any future changes to the provision widely.”

Update:

In September 2022, Council approved a notice of motion agreeing to review the Face-to-Face interaction of Customer Services. This review has been broken down into stages as follows:

Stage 1- Reopen the Gateway for appointments only on two half days per week, continuing the provision which was halted by the cyber incident.

Stage 2- Monitor appointment levels and publish survey for customer feedback on this issue.

Stage 3- Review responses to survey, customer feedback, appointment levels and

make recommendations (from end March 2023)

Stage 4 (if required)- Review alternative options for provision which better meets the needs of customers.

We are currently in stage 2 and the survey ends in February when we will start to analyse responses.

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Gloucester City Council

FORWARD PLAN FROM JANUARY TO DECEMBER 2023

This Forward Plan contains details of all the matters which the Leader believes will be the subject of a Key Decision by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent 12 months). A Key Decision is one that is:

- a decision in relation to a Cabinet function which results in the Local Authority incurring expenditure or making of a saving which is significant having regard to the budget for the service or function to which the decision relates; or
- a decision that is likely to have a significant impact on two or more wards within the Local Authority; or
- a decision in relation to expenditure in excess of £100,000 or significant savings; or
- a decision in relation to any contract valued in excess of £500,000

A decision maker may only make a key decision in accordance with the requirements of the Cabinet Procedure Rules set out in Part 4 of the Constitution.

Cabinet Members

Portfolio	Name	Email Address
Leader and Environment (LE)	Councillor Richard Cook	richard.cook@gloucester.gov.uk
Deputy Leader and Performance & Resources (P&R)	Councillor Hannah Norman	hannah.norman@gloucester.gov.uk
Planning & Housing Strategy (P&HS)	Councillor Stephanie Chambers	stephanie.chambers@gloucester.gov.uk
Culture & Leisure (C&L)	Councillor Andrew Lewis	andrew.lewis@gloucester.gov.uk
Communities & Neighbourhoods (C&N)	Councillor Raymond Padilla	raymond.padilla@gloucester.gov.uk

The Forward Plan also includes Budget and Policy Framework items; these proposals are subject to a period of consultation and the Overview and Scrutiny Committee has the opportunity to respond in relation to the consultation process.

A Budgetary and Policy Framework item is an item to be approved by the full City Council and, following consultation, will form the budgetary and policy framework within which the Cabinet will make decisions.

For each decision included on the Plan the following information is provided:

- (a) the matter in respect of which a decision is to be made;
- (b) where the decision maker is an individual, his/her name and title if any and, where the decision maker is a body, its name and details of membership;
- (c) the date on which, or the period within which, the decision is to be made;
- (d) if applicable, notice of any intention to make a decision in private and the reasons for doing so;
- (e) a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the decision is to be made;
- (f) the procedure for requesting details of those documents (if any) as they become available.

(the documents referred to in (e) and (f) above and listed in the Forward Plan are available on request from Democratic Services democratic.services@gloucester.gov.uk, Tel 01452 396126, PO Box 3252, Gloucester GL1 9FW. Contact the relevant Lead Officer for more information).

The Forward Plan is updated and published on Council's website at least once a month.

Page 10 of 10	KEY	= Key Decision	CM KEY	= Individual Cabinet Member Key Decisions
	NON	= Non-Key Decision	CM NON	= Individual Cabinet Member Non-Key Decision
	BPF	= Budget and Policy Framework		

CONTACT:

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned. To make your views known on any of the items please also contact the Officer shown or the portfolio holder.

Copies of agendas and reports for meetings are available on the web site in advance of meetings.

For further details on the time of meetings and general information about the Plan please contact:

Democratic and Electoral Services on 01452 396126 or send an email to democratic.services@gloucester.gov.uk.

SUBJECT (and summary of decision to be taken)		PLANNED DATES	DECISION MAKER & PORTFOLIO	NOTICE OF PRIVATE BUSINESS (if applicable)	RELATED DOCUMENTS (available on request, subject to restrictions on disclosure)	LEAD OFFICER (to whom Representations should be made)
JANUARY 2023						
NON	Gloucester City Council Plan 2022-2024 Update	9/01/23	Overview and Scrutiny Committee			Liam Moran, Policy and Development Officer Tel: 01452 396049 liam.moran@gloucester.gov.uk
	<u>Summary of decision:</u> To provide an update on the delivery of the activities as outlined in the Council Plan 2022-2024 to build a greener, fairer, better Gloucester <i>Wards affected: All Wards</i>	11/01/23	Cabinet Leader of the Council			
NON	Gloucester Guildhall NPO Funding Decision	11/01/23	Cabinet Cabinet Member for Culture and Leisure			Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov.uk
	<u>Summary of decision:</u> To inform Members of the outcome of a funding bid submitted by the City Council for Gloucester Guildhall and gain approval to proceed with a plan of implementation. <i>Wards affected: All Wards</i>					

NON	<p>Tourist Information Centre Provision</p> <p><u>Summary of decision:</u> To support a change in function from a Tourist Information Centre into a Visitor Information Point.</p> <p><i>Wards affected:</i></p>	11/01/23	Cabinet Cabinet Member for Culture and Leisure			Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov.uk
NON	<p>Parking Review</p> <p><u>Summary of decision:</u> To consider a review of parking charges.</p> <p><i>Wards affected: All Wards</i></p>	9/01/23 11/01/23 26/01/23	Overview and Scrutiny Committee Cabinet Council Cabinet Member for Performance and Resources			Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	<p>City Council Energy Costs and Reduction Projects Annual Report</p> <p><u>Summary of decision:</u> To update Cabinet on the City Council Energy Costs and Reduction Projects.</p> <p><i>Wards affected: All Wards</i></p>	9/01/23 11/01/23	Overview and Scrutiny Committee Cabinet Cabinet Member for Environment			Abi Marshall, Property Commissioning Manager Tel: 01452 396212 abi.marshall@gloucester.gov.uk

NON	<p>Task and Finish Group Report - Engagement with Young People</p> <p><u>Summary of decision:</u> To consider the findings and recommendations of the Task and Finish Group as to how the Council engages with young people.</p> <p><i>Wards affected: All Wards</i></p>	<p>31/10/22</p> <p>11/01/23</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Communities and Neighbourhoods</p>			<p>Lauren Richards, Democratic and Electoral Services Officer Tel: 01452 396735 lauren.richards@gloucester.gov.uk</p>
<p>KEY</p> <p>Page 43</p>	<p>Festivals and Events Programme</p> <p><u>Summary of decision:</u> To seek approval for the 2023-24 Festivals and Events Programme.</p> <p><i>Wards affected: All Wards</i></p>	<p>11/01/23</p>	<p>Cabinet Cabinet Member for Culture and Leisure</p>			<p>Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov.uk</p>

FEBRUARY 2023						
NON	<p>Use of Hempsted Meadows as a Car Boot Sale Site</p> <p><u>Summary of decision:</u> To approve the temporary use of Hempsted Meadows for a car boot sale.</p> <p><i>Wards affected: Westgate</i></p>	8/02/23	Cabinet Cabinet Member for Culture and Leisure, Cabinet Member for Performance and Resources			Abi Marshall, Property Commissioning Manager Tel: 01452 396212 abi.marshall@gloucester.gov.uk
KEY Page 44	<p>Kings Quarter The Forum Plot 3c Residential New Build Update</p> <p><u>Summary of decision:</u> An update report for the viability of residential accommodation to be constructed on plot 3c Market Parade in Kings Quarter The Forum.</p> <p><i>Wards affected: Westgate</i></p>	8/02/23	Cabinet Leader of the Council			Philip Ardley, Regeneration Consultant Tel: 01452 396106 philip.ardley@gloucester.gov.uk

NON	<p>City Centre Vision</p> <p><u>Summary of decision:</u> To adopt a five year vision for Gloucester City Centre prepared by Officers on behalf of the Gloucester City Centre Commission.</p> <p><i>Wards affected: All Wards</i></p>	30/01/23 8/02/23	Overview and Scrutiny Committee Cabinet Leader of the Council			David Evans, City Growth and Delivery Manager david.evans@gloucester.gov.uk
BPF	<p>Final Budget Proposals (including Money Plan and Capital Programme)</p> <p><u>Summary of decision:</u> To seek approval for the final Budget Proposals for 2023-4, including the Money Plan and Capital Programme.</p> <p><i>Wards affected: All Wards</i></p>	8/02/23 23/02/23	Cabinet Council Cabinet Member for Performance and Resources			Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

NON	<p>Financial Monitoring Quarters 1-2 Report</p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the first and second quarters 2022/23.</p> <p><i>Wards affected: All Wards</i></p>	8/02/23	Cabinet Cabinet Member for Performance and Resources			Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON Page 46	<p>Statement of Community Involvement Consultation</p> <p><u>Summary of decision:</u> To approve a public consultation on an updated Statement of Community Involvement.</p> <p><i>Wards affected: All Wards</i></p>	8/02/23	Cabinet Cabinet Member for Planning and Housing Strategy			Claire Haslam, Principal Planning Officer Tel: 01452 396825 claire.haslam@gloucester.gov.uk

MARCH 2023						
NON	<p>Pay Policy Statement 2023-24</p> <p><u>Summary of decision:</u> To seek approval for the annual Pay Policy Statement 2023-24 in accordance with Section 38 of the Localism Act 2011.</p> <p><i>Wards affected: All Wards</i></p>	<p>8/03/23</p> <p>23/03/23</p>	<p>Cabinet</p> <p>Council Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>
Page 47 NON	<p>Capital Strategy</p> <p><u>Summary of decision:</u> To approve the Capital Strategy 2023-24.</p> <p><i>Wards affected: All Wards</i></p>	<p>8/03/23</p> <p>23/03/23</p>	<p>Cabinet</p> <p>Council Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>

BPF	<p>Treasury Management Strategy</p> <p><u>Summary of decision:</u> To seek approval for the Treasury Management Strategy.</p> <p><i>Wards affected: All Wards</i></p>	<p>8/03/23</p> <p>23/03/23</p>	<p>Cabinet</p> <p>Council Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>
NON	<p>Financial Monitoring Quarter 3 Report</p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the third quarter 2022-23.</p> <p><i>Wards affected: All Wards</i></p>	<p>27/02/23</p> <p>8/03/23</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>
NON	<p>Performance Monitoring Quarter 3 Report</p> <p><u>Summary of decision:</u> To note the Council's performance in quarter 3 across a set of key performance indicators.</p> <p><i>Wards affected: All Wards</i></p>	<p>27/02/23</p> <p>8/03/23</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Tanya Davies, Policy and Governance Manager Tel: 01452 396125 tanya.davies@gloucester.gov.uk</p>

NON	<p>Cultural Strategy Update</p> <p><u>Summary of decision:</u> To provide Cabinet with an annual update in relation to the Cultural Strategy Action Plan.</p> <p><i>Wards affected: All Wards</i></p>	8/03/23	Cabinet Cabinet Member for Culture and Leisure			Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov.uk
APRIL 2023						
NON	<p>Statement of Community Involvement</p> <p><u>Summary of decision:</u> To consider an updated Statement of Community Involvement.</p> <p><i>Wards affected: All Wards</i></p>	5/04/23 22/05/23	Cabinet Council Cabinet Member for Planning and Housing Strategy			Claire Haslam, Principal Planning Officer Tel: 01452 396825 claire.haslam@gloucester.gov.uk
NON	<p>Equalities Action Plan Annual Report</p> <p><u>Summary of decision:</u> To receive an update on activities undertaken to support the Equalities Action Plan.</p> <p><i>Wards affected: All Wards</i></p>	5/04/23	Cabinet Cabinet Member for Communities and Neighbourhoods			Isobel Johnson, Community Wellbeing Officer Tel: 01452 396298 isobel.johnson@gloucester.gov.uk

MAY 2023						
JUNE 2023						
KEY	<p>Community Infrastructure Levy (CIL) Charging Schedule</p> <p><u>Summary of decision:</u> To approve a draft new CIL Charging Schedule for public consultation.</p> <p><i>Wards affected: All Wards</i></p>	14/06/23	<p>Cabinet Cabinet Member for Planning and Housing Strategy</p>			<p>Paul Hardiman, Joint Core Strategy CIL Manager paul.hardiman@gloucester.gov.uk</p>
NON	<p>2022-23 Financial Outturn Report</p> <p><u>Summary of decision:</u> To update Cabinet on the Financial Outturn Report 2022-23.</p> <p><i>Wards affected: All Wards</i></p>	14/06/23	<p>Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>

NON	<p>Treasury Management Year End Annual Report 2022/23</p> <p><u>Summary of decision:</u> To update Cabinet on treasury management activities.</p> <p><i>Wards affected: All Wards</i></p>	14/06/23	Cabinet Cabinet Member for Performance and Resources			Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	<p>2022-23 Year End Performance Report</p> <p><u>Summary of decision:</u> To consider the Council's performance in 2021-22 across a set of key performance indicators.</p> <p><i>Wards affected: All Wards</i></p>	14/06/23	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			Tanya Davies, Policy and Governance Manager Tel: 01452 396125 tanya.davies@gloucester.gov.uk
NON	<p>Green Travel Progress Report 2022-23</p> <p><u>Summary of decision:</u> Annual update on initiatives in the Green Travel Plan.</p> <p><i>Wards affected: All Wards</i></p>	14/06/23	Cabinet Cabinet Member for Environment			Jon Burke, Climate Change Manager Tel: 01452 396170 Jon.Burke@gloucester.gov.uk

JULY 2023						
NON	<p>Annual Risk Management Report</p> <p><u>Summary of decision:</u> To update Members on the Council's Strategic Risk Register.</p> <p><i>Wards affected: All Wards</i></p>	12/07/23	<p>Audit and Governance Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Paul Brown, Senior Risk Management Advisor Tel: 01452328884 paul.brown@gloucestershire.gov.uk</p>
AUGUST 2023 - No meetings						
SEPTEMBER 2023						
Page 52 NON	<p>Financial Monitoring Quarter 1 Report</p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the first quarter 2023/24.</p> <p><i>Wards affected: All Wards</i></p>	13/09/23	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>

NON	<p>Performance Monitoring Quarter 1 Report</p> <p><u>Summary of decision:</u> To note the Council's performance in quarter 1 across a set of key performance indicators.</p> <p><i>Wards affected: All Wards</i></p>	13/09/23	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Tanya Davies, Policy and Governance Manager Tel: 01452 396125 tanya.davies@gloucester.gov.uk</p>
OCTOBER 2023						
NON Page 53	<p>Armed Forces Community Covenant Update</p> <p><u>Summary of decision:</u> To update Cabinet on the work done by Gloucester City Council to support current and ex-service personnel as part of the Gloucestershire Armed Forces Community Covenant.</p> <p><i>Wards affected: All Wards</i></p>	11/10/23	<p>Cabinet Cabinet Member for Communities and Neighbourhoods</p>			<p>Ruth Saunders, Director of Communities Tel: 01452 396789 ruth.saunders@gloucester.gov.uk</p>

NOVEMBER 2023						
NON	<p>Regulation of Investigatory Powers Act 2000 (RIPA) - Review of Procedural Guide</p> <p><u>Summary of decision:</u> To request that Members review and update the Council's procedural guidance on RIPA.</p> <p><i>Wards affected: All Wards</i></p>	8/11/23	<p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>
DECEMBER 2023						
NON	<p>Draft Budget Proposals (including Money Plan and Capital Programme)</p> <p><u>Summary of decision:</u> To update Cabinet on the draft budget proposals.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources, Leader of the Council</p>			<p>Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>

NON	<p>Treasury Management Six Monthly Update 2023/24</p> <p><u>Summary of decision:</u> To update Cabinet on treasury management activities.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	Cabinet Cabinet Member for Performance and Resources			Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
BPF	<p>Local Council Tax Support Scheme</p> <p><u>Summary of decision:</u> To advise Members of the requirement to review the Local Council Tax Support Scheme (LCTS).</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	Cabinet Council Cabinet Member for Performance and Resources			Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	<p>Financial Monitoring Quarter 2 Report</p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the second quarter 2023/24.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources			Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

NON	<p>Performance Monitoring Quarter 2 Report</p> <p><u>Summary of decision:</u> To note the Council’s performance in quarter 2 across a set of key performance indicators.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Tanya Davies, Policy and Governance Manager Tel: 01452 396125 tanya.davies@gloucester.gov.uk</p>
NON	<p>Tourism and Destination Marketing Report 2023</p> <p><u>Summary of decision:</u> To update Members on the progress that has been made in achieving the Growing Gloucester’s Visitor Economy Action Plan during 2023.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	<p>Cabinet Cabinet Member for Culture and Leisure</p>			<p>Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov.uk</p>

KEY	<p>Infrastructure Funding Statement 2023</p> <p><u>Summary of decision:</u> To approve for publication the Community Infrastructure Levy and S106 reports for 2022/23 and the Infrastructure List.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	Cabinet Cabinet Member for Planning and Housing Strategy			Paul Hardiman, Joint Core Strategy CIL Manager paul.hardiman@gloucester.gov.uk
ITEMS DEFERRED- Dates to be confirmed						
NON	<p>Blackfriars Priory Renewal Business Case</p> <p><u>Summary of decision:</u> To approve the Blackfriars Priory Development Plan</p> <p><i>Wards affected: All Wards</i></p>		Overview and Scrutiny Committee Cabinet			

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**Gloucester City Council
Overview and Scrutiny Committee Work Programme
Updated 20th January 2023**

Item	Format	Lead Member (if applicable)/Lead Officer	Comments
30th January 2023			
Endorsement of a Five Year Vision for Gloucester City Centre	Cabinet Report	Leader of the Council and Cabinet Member for Environment	Requested by Overview and Scrutiny Committee
Gloucester City Commission to Review Race Relations - Calls to Action Update	Briefing/ Update	Leader of the Council and Cabinet Member for Environment	Requested by Overview and Scrutiny Committee
Purple Flag Briefing	Briefing / Update	Cabinet Member for Communities and Neighbourhoods	Requested by Overview and Scrutiny Committee
27th February 2023			
Financial Monitoring Quarter 3 Report	Cabinet Report	Cabinet Member for Performance and Resources	
Performance Monitoring Quarter 3 Report	Cabinet Report	Cabinet Member for Performance and Resources	
Gloucester City Monuments Review Update	Briefing/ Update	Leader of the Council and Cabinet Member for Environment	Requested by Overview and Scrutiny Committee

Cultural Strategy Update	Cabinet Report	Cabinet Member for Culture and Leisure	Requested by Overview and Scrutiny Committee
Covid-19 Memorial Update	Briefing/ Update	Leader of the Council and Cabinet Member for Environment	Requested by Overview and Scrutiny Committee
13th March (Special Meeting)			
Gloucestershire County Council Transport Scrutiny Session	Presentation / Briefing		Requested by Overview and Scrutiny Committee
27th March 2023			
Integrated Care System Update	Presentation / Briefing	Gloucestershire NHS Trust	Requested by Overview and Scrutiny Committee
Equalities Action Plan Annual Report	Cabinet Report	Cabinet Member for Communities and Neighbourhoods	Requested by Overview and Scrutiny Committee
Overview of Here to Help Facility	Briefing	Cabinet Member for Performance and Resources	Requested by Overview and Scrutiny Committee
24th April 2023			
5th June 2023			

Community Infrastructure Levy (CIL) Charging Schedule	Cabinet Report	Cabinet Member for Planning and Housing Strategy	Requested by Overview and Scrutiny Committee
Gloucestershire Airport Update – 10 Year Masterplan	Briefing	Leader of the Council and Cabinet Member for Environment	Requested by Overview and Scrutiny Committee
Dates to be confirmed	Format	Lead Member (if applicable)/Lead Officer	Comments
Levelling Up Fund Update – Round Two	Briefing/ Presentation	Leader of the Council and Cabinet Member for Environment	Requested by Overview and Scrutiny Committee
Climate Change Strategy	Cabinet Report	Leader of the Council and Cabinet Member for Environment	Requested by Overview and Scrutiny Committee
Sports and Activity Strategy	Cabinet Report	Cabinet Member for Culture and Leisure	Requested by Overview and Scrutiny Committee
Peer Review Outcome Report	Cabinet Report	Cabinet	Requested by Overview and Scrutiny Committee

NOTE: The work programme is agreed by the Chair, Vice-Chair and Spokesperson of the Overview and Scrutiny Committee

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Meeting:	Overview and Scrutiny Committee	Date:	30 January 2023
	Cabinet		8 February 2023
Subject:	Endorsement of a five year vision for Gloucester City Centre		
Report Of:	Leader of the Council		
Wards Affected:	Westgate ward		
Key Decision:	No	Budget/Policy Framework:	No
Contact Officer:	David Evans, City Growth & Delivery Manager		
	Email:	david.evans@gloucester.gov.uk	Tel: 01452 396947
Appendices:	1. Gloucester City Centre, Our 5 Year Vision 2023-28 2. Membership of the Gloucester City Centre Commission		

1.0 Purpose of Report

- 1.1 To inform Cabinet of the work undertaken over the past 18 months by the Gloucester City Centre Commission, and to invite Cabinet to endorse a five year vision for Gloucester city centre that has been produced in consultation with the City Centre Commission.
- 1.2 The vision is an aspiration for the city centre, drawing on the views of its users, residents and businesses, and the organisations that support them.

2.0 Recommendations

- 2.1 Overview and Scrutiny Committee is asked to consider the information in the report and make any recommendations to Cabinet.
- 2.2 Cabinet is recommended to **endorse** the Vision for Gloucester City Centre as prepared on behalf of the Gloucester City Centre Commission and to take account of the vision in future decisions relating to the future of the city centre.

3.0 Background and Key Issues

- 3.1 The Gloucester City Centre Commission emerged from the Gloucester Regeneration Advisory Board in 2020. Chaired by The Dean of Gloucester, the Commission comprises representatives of around 20 organisations that play a role in the city centre. The list of the membership is at Appendix 2 and it includes representatives from business, public and community sectors, covering interests in economic growth, the environment, heritage, social inclusion and community engagement amongst other topics.

- 3.2 The Council is represented at a member level by The Leader and by senior representatives of each of the other two parties. Administrative support has been given to the Commission by Officers of the City Council and Gloucester Cathedral.
- 3.3 The Commission provides an impartial overview of the city centre, presenting a forum for debate and offering advice to the Council and its partners on their interventions to stimulate sustainable and inclusive regeneration and growth. The Commission has recognised its need for diversity and has taken steps to include a more appropriate mix of genders and to include groups that represent communities and interests within Gloucester.

4.0 The preparation of a five year vision for the city centre

- 4.1 The Council charged the Commission with the production of a 5 year vision for the city centre to provide a strategic overview of the issues that will lead to the creation of a successful place. It would do this by galvanising the expertise amongst its membership and the views of users of the city centre whilst drawing on academic thinkers and the experience of other similar places.
- 4.2 The vision has been informed by a visit in October 2021 of the Historic Places Panel (report to Cabinet of July 2022 refers). The Panel comprises independent expertise within the built environment sector from across the UK and aims to advise local authorities and others on the revitalisation of historic places. The Panel met with several members of the City Centre Commission and provided the Council with a report, offering conclusions and recommendations on the future of the city centre. The vision addresses many of the points raised by the Panel.
- 4.3 The vision also draws on the conclusions of the city branding research carried out by Thinking Place Ltd in 2021 for the Council. The study refers to Gloucester's majestic history as well as its edgier, industrial, urban cool, which has the potential to really set it apart and be a connector to culture and a younger generation. It refers to the city as the urban oasis amongst a sea of glorious green, and it points to the opportunity for Gloucester to develop as an ethical, environmentally friendly and climate conscious destination reflecting the aspirations of many of its young people and tying into its cultural ambitions.
- 4.3 The vision will guide the preparation of strategies and policies affecting the city centre; it will strengthen bids to the Government and other funding bodies, and it will create a forum to monitor and steer future interventions by partner agencies. Most importantly, the vision will be a live, active document, creating and nurturing debate and input to a common shared vision of Gloucester's future.
- 4.4 The City Centre Commission met on four occasions during the period September 2021 to August 2022. During that time it delivered four symposium style meetings, each addressing a different perspective on the future of the city centre, and each led by an expert in the relevant subject matter.

Symposium 1: The natural environment

Considered how the city centre should develop in the context of reducing carbon and enhancing nature. The event considered the relationship of the city to the River Severn and its natural environs, the need to increase the amount of green space and trees, and the need to increase walking and cycling whilst reducing dependency on the car.

Symposium 2: The built environment

Addressed how to improve the built environment and the public realm in the context of the ongoing regeneration programme. It considered the need for flexible and adaptable buildings and spaces that are designed by and for users, and it looked at the importance of reducing the carbon footprint of development and the need to drive up standards of design in new build.

Symposium 3: the local economy

Looked at the state of the local economy and the transition of the high street away from retail and towards a far more diverse, 24 hour economy. This will be based on experiences, new and growing industrial sectors such as Digital and Creative industries, and major growth catalysts like the new City Campus and the The Forum.

Symposium 4: engaging the community

Addressed the importance of engaging users of the city centre in its design, development and marketing, reflecting the growing presence of the two Universities and the consequent growing young population. It considered the importance of culture and the arts in offering a medium for effective engagement of people, and it addressed how to build on Gloucester's strengths as a multi-faith and diverse community.

5.0 Research to inform the vision

- 5.1 The vision has also been informed by research undertaken by the University of Gloucestershire. Commissioned by the City Council the University was charged with undertaking research amongst the local public and businesses on how Gloucester City Centre should look and feel five years from now. To that end the University conducted research between September and November 2022, including an online survey and a series of face to face focus groups. The aim was to canvas a wide range of viewpoints from across the city and the survey alone received over 500 responses from a representative range of participants. The focus groups were undertaken with a diverse range of groups, and allowed for in depth exploration of aspects raised by the survey.
- 5.2 The overwhelming finding was that people generally believe that the city has the opportunity and potential to become a thriving and attractive city. Focus group participants said they felt the diversity and inclusivity in Gloucester were positive factors, with the city being community and family oriented. The City is seen as authentic, welcoming, diverse and inclusive although concerns were raised, in particular from minority ethnic groups about representation at a senior level within the key organisations in the City.
- 5.3 Respondents raised concerns about the run-down look and feel of the City Centre, specifically the number of empty retail units, but the majority were optimistic about the impact of future developments. The high street (and the Gate Streets) are seen as being in most need of development and investment.

- 5.4 The separation between the Quays and the City Centre was noted by several respondents. Focus group participants felt that access and support for those with disabilities and mobility problems could go some way to overcoming this.
- 5.5 The majority of respondents indicated that a more environmentally friendly city, with better access to green spaces was desirable, but most saw this as a lower priority than investment in business support, given the cost of living crisis.
- 5.6 Homelessness within the city was raised in the survey and the focus groups. People felt the nightlife within the city was limited, with the City Centre being empty in the evenings, leading to safety concerns. Women and the age group 25-34 were the least likely to feel safe in the City.
- 5.7 It is officers' intention to commission a similar engagement exercise towards the end of 2024 to track the progress of the city centre.

6. The Draft 5 year Vision

- 6.1 Cabinet's views are invited on the draft Vision, which is included at Appendix 1. The vision is intended to provide an overarching view of the city centre's future and to reinforce and stretch those existing strategies that have been adopted by the Council. It includes reference to performance indicators that will be used to measure and track the performance of the city centre over the next five years.
- 6.2 The vision is summarised by the following statement of intent:

By 2028 Gloucester city centre will be an attractive, safe and vibrant place where people come together, and enterprise and nature thrive. It will be transformed from a centre based on traditional retail to one that is repopulated with residents, workers and visitors enjoying a variety of experiences throughout the day and night. Business will sit at its heart with a diverse community of small firms in growing sectors of the economy. It will be full of nature, with accessible green spaces within and adjacent to the city centre, and well-designed development playing its part towards reaching zero carbon.

Above all it will be Gloucester – proud of its unique heritage, culture and identity.

7.0 Social Value Considerations

- 7.1 There are no direct social value considerations arising from the report, however, the vision highlights the priorities and needs of the city centre that might form the focus of social value activity delivered by developers over the next five years.

8.0 Environmental Implications

- 8.1 Consideration of the future of the local and global environment underpins the vision, and the first subject to be addressed by the City Centre Commission was the importance of protecting and enhancing the natural environment in shaping Gloucester's journey.

9.0 Alternative Options Considered

9.1 None

10.0 Reasons for Recommendations

10.1 To demonstrate the Council's commitment to creating a successful place in Gloucester city centre, and the important role it plays in coordinating the plans and activities of partner organisations to the same end.

11.0 Future Work and Conclusions

11.1 The document presented at Appendix 1 will form the basis of the Vision, and this text will be published with appropriate graphics and images to make it engaging and to inspire input. It will be presented on a website linked to the Council's own site alongside the following:

- A graphic storyboard showing how the City Centre Commission prepared the vision
- A summary of the engagement research carried out by the University of Gloucestershire and links to other research carried out on similar topics
- Videos of brief interviews with entrepreneurs and other young people offering their priorities for the future of the city centre
- Links to associated Gloucester strategies, such as the Heritage Strategy, the Destination Marketing Strategy, and the Transport Strategy
- A depository for thoughts and views, which will be accessible by any member of the public

11.2 The vision document refers to specific actions that will be taken to ensure that it remains relevant and 'alive' over the next few years.

- ❖ Action 1: Gloucester City Council to endorse the City Centre Vision and encourage the other City Centre Commission members to also endorse it.
- ❖ Action 2: The vision, the city centre user research and other material will be presented on a dedicated website, inviting members of the public to submit their views on the progress of the city centre
- ❖ Action 3: The City Council and its partners in the Gloucester City Centre Commission will draw on the vision to inform decisions relating to the city centre. It will underpin relevant strategies and funding bids submitted to the Government and other relevant bodies.
- ❖ Action 4: The City Council will commission a repeat of the city centre user research in late 2024 to obtain an update of local views on the city centre and a measure of progress towards achieving the vision.
- ❖ Action 5: the City Centre Commission will continue to meet to track progress of the implementation of the vision and the progress of the city centre.

12.0 Financial Implications

- 12.1 Administrative support was provided to the City Council to assist the organisation of the City Centre Commission’s meetings by staff of Gloucester Cathedral. The sum of £10,000 was paid to the Cathedral to this end. A further sum of £15,000 was paid to the University of Gloucestershire, following a competitive tendering exercise, to undertake the research amongst users of the city centre. These costs have been off-set by a contribution of £20,000 from the UK Shared Prosperity Fund.
- 12.2 Funds have been provided to Gloucester Cathedral and University of Gloucester as noted via the UK Shared Prosperity Fund and Regeneration Reserve. No additional budget required as a result of this report.

13.0 Legal Implications

- 13.1 The general power of competence under the Localism Act 2011 enables the Council to do anything that individuals generally may do subject to any statutory prohibitions, restrictions, and limitations.
- 13.2 Therefore, the Council may agree to work in collaboration with the City Centre Commission and may agree to take the Values into consideration during their decision-making process. However, where there is a conflict between the Vision and internal and/ or external policies and procedures, the latter must take precedence.

14.0 Risk & Opportunity Management Implications

14.1

Risks	Opportunities
<p>Following its adoption the vision is not taken forward or becomes ignored</p> <p><i>Mitigation: through the activities summarised in section 11, it is hoped to keep the vision ‘alive’.</i></p>	<p>To influence the priorities and activities of key organisations whose work impacts on the city centre, and to take decisive steps towards achieving the Council’s own priorities.</p>
	<p>To strengthen the City Council’s community leadership role by setting out a clear vision for others to sign up to.</p>

15.0 People Impact Assessment (PIA) and Safeguarding:

- 15.1 The vision has been prepared with the users of Gloucester city centre in mind, and those same users have had a direct influence on it, whether that be via the organisations that sit on the City Centre Commission or through the user engagement carried out by the University of Gloucestershire.
- 15.2 The PIA Screening Stage was completed and did not identify any potential or actual negative impact; therefore, a full PIA was not required.

16.0 Community Safety Implications

16.1 The safety of people within the city centre is a theme that has been considered in the drafting of the vision, and it makes specific reference to this issue.

17.0 Staffing & Trade Union Implications

17.1 None

Background Documents:

**Appendix 1
Gloucester City Centre
Our 5 year vision, 2023 to 2028**

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Gloucester City Centre

Our 5 year vision, 2023 to 2028

Draft v6 – 19/01/2023

***Produced by Gloucester City Council on
behalf of the Gloucester City Centre
Commission***

Our vision for the City Centre

By 2028 Gloucester city centre will be an attractive, safe and vibrant place where people come together, and enterprise and nature thrive. It will be transformed from a centre based on traditional retail to one that is repopulated with residents, workers and visitors enjoying a variety of experiences throughout the day and night. Business will sit at its heart with a diverse community of small businesses in growing sectors of the economy. It will be full of nature, with accessible green spaces within and adjacent to the city centre, and well-designed development playing its part towards reaching zero carbon. Above all it will be Gloucester – proud of its unique heritage, culture and identity.

Gloucester is a city of promise and opportunity. It has massive strengths, like its young and diverse population, its glorious history, its community of dynamic businesses, and the quality of its surrounding countryside and natural environment. It is the County-city of Gloucestershire, benefiting from good transport links, a first-class hospital, numerous large employers, and the administrative HQs of the City, County and Police authorities.

But like every other city in the UK Gloucester has challenges, like increasing demand for space – for homes, businesses and recreation. It suffers pockets of deprivation and inequality within communities, it has areas that are ripe for physical regeneration, and a high street that is witnessing fundamental changes to the traditional retail economy. It is also seeing changes to the way people work, to the ways they spend their leisure time, their use of digital technologies, and their expectations of the role and purpose of the city centre.

And just like every other location Gloucester needs to address climate change, doing its part to facilitate growth whilst reducing carbon dependency and improving its relationship with the natural environment.

This vision is about the city centre; a great place where people live, work, meet and visit day in day out; a place steeped in heritage and beauty, and a home to many hundreds of dynamic businesses and local organisations. It is the place that gives Gloucester its unique and special identity, and it is a crucial cog in the engine that will create jobs and wealth for the city's 125,000 residents.

Gloucester city centre is changing and changing for the better. Anyone who has been in the city for the past 20 years will have witnessed a great transformation of the Docks and Quays. Within the Gate Streets the Barbican area is now a thriving student community, the bus and rail stations are being redeveloped into a modern, purposeful transport interchange, and the Cathedral has seen its environs and facilities dramatically improved.

There are many other developments currently underway, like The Forum, the University of Gloucestershire's new City Campus, and the new Food Dock on Victoria Basin. These are just three of the large-scale investment projects that are currently updating and transforming the city centre over the next few years.

The Gloucester City Centre Commission

In 2021 Gloucester City Council commissioned a group of 20 organisations to come together to inform this vision. Comprising environmental organisations, businesses and community representatives, and chaired by the Dean of Gloucester Cathedral, The Gloucester City Centre Commission spent a year compiling evidence, debating, and consulting with the public.

The vision was also informed by an engagement exercise carried out during September to November 2022 by the University of Gloucestershire. The University engaged over 600 users of the city centre, to gather their views of the city centre as it is now, and their hopes and expectations of their city in the future.

The vision was endorsed by Gloucester City Council in February 2023. It will be a reference point for decisions made by the Council that affect the city centre and will underpin the strategies and policies that guide the growth and regeneration of the city centre in the period to 2028.

This vision is presented on a dedicated website at: [www.....](#)

The website includes a page to collect views on the development of the city centre, so please take a look and post your thoughts on how the city centre is getting on against this vision.

Gloucester in 2022 – Current views of the city centre

This section presents a summary of the findings of research carried out by the University of Gloucestershire over the period September to November 2022 amongst members of the public and businesses to inform the vision.

- Gloucester is viewed to be an inclusive, authentic city, with a clear historical identity.
- It is viewed to have real potential for growth, with a passionate, creative and diverse community. Gloucester has a genuine opportunity to become a thriving city, attracting more tourists, young people and investment in the next 5 years.
- Developments in areas such as the Quays have been well received. Historical buildings, especially the Cathedral, were considered the best things about Gloucester, while the City Centre was considered the worst thing about the City. Gloucester Rugby was also seen as a major positive.
- Concerns were expressed about the broader development of Gloucester, including accessible green spaces, the hospitality offering, and support for small businesses in the city. Many believe the City Centre has deteriorated in the last 5 years.
- 'Developing the high street' was considered the most important issue for the council to focus on in the next 5 years, followed by 'Taking forward the regeneration programme', and 'Supporting businesses in Gloucester'. While 'Tackling the climate emergency' and 'Making the city more inclusive' were considered the least important issues.
- The majority of respondents do not consider Gloucester to be an environmentally friendly city.
- The majority of respondents are not proud of the City Centre.
- The majority of respondents believe that the investment taking place in the City Centre will have a positive impact on the Future of Gloucester. Specifically related to the city centre, despite positive comments about the regeneration work so far, focus groups raised ongoing concerns about the physical environment, safety when in the city centre, and increasingly empty retail space, particularly around Westgate Street.
- Personal safety is an important issue for many, with women and the age group of 25 to 34 more likely to feel unsafe in City Centre.
- The 'Cost of living crisis' is considered the biggest threat to a thriving future for the city in the next 5 years, followed by 'Lack of investment', 'High street usage', and 'Crime'.
- When identifying priorities for further improving the city, focus groups identified issues of accessibility, support for vulnerable people, developing Gloucester's attractiveness as a historical destination and support for small, independent businesses.
- When identifying key barriers to change respondents identified four key challenges; access to funding during a challenging financial context, the inclusion of a diverse group of stakeholders in decision-making, representation of diverse communities at senior levels in local council bodies, and, accessible support for small businesses.

A vision for Gloucester in 2028

This is a vision for what Gloucester people and Gloucester organisations want Gloucester City Centre to look and feel like in 2028. It's a relatively short-term timescale so that actions taken now can directly influence its implementation. However, it is also deliberately ambitious, and whilst some of the aims may be beyond our collective reach, by 2028 we will have made clear and positive steps towards achieving them.

The vision is underpinned by six core principles

Nature rich	nature and biodiversity are at the heart of the city centre
Inclusive	the city centre reflects its whole community and is mindful of the needs of all members; it is a safe and inclusive space
Authentic	Gloucester's unique heritage and identity is reinforced in the city centre
Zero carbon	Gloucester is playing its part in addressing the climate emergency
Flexibility	the spaces and buildings we create need to be adaptable to changing future needs and market demands
Co-created	end users are properly engaged in new developments and the design of public services

Green and nature-rich

The city centre is nature-rich and making a positive contribution to tackling climate change

It is green and biodiverse, and the impact on the natural environment is taken into consideration in everything that goes on. The relationship between the city centre and Gloucester's surrounding countryside, including its waterways, is positive.

- ❖ There are attractive green and open spaces throughout the city centre, providing recreation, supporting wildlife and nature, and reducing water offset. These spaces have been co-designed with local people, particularly end users, to encourage people to gather, enabling more outdoor arts, events and culture. King's Square will be seen as the city's main gathering place, with an active programme of cultural events and activities.
- ❖ There will be more trees and plants, using trees and plants that are suited to a drier climate and require less watering. These will be watered and maintained properly.
- ❖ People have less need to use a car. There is a clearly defined network of safe and attractive routes for people walking, cycling and wheeling, which is integrated to

the public transport system. These routes connect all parts of the city centre, as well as connecting it to the Docks and The Quays, the Kingsholm Stadium, and the rest of the city. For those who still depend on a car there is a network of car clubs and electric vehicle charging hubs.

- ❖ Water enhances the city centre's identity, be it Gloucester's unique docks or the majestic river Severn as it passes through, creating and sustaining nature and beauty.
- ❖ There are accessible and visible links to the nearby countryside within the Severn Vale and Robinswood Hill. Alney Island and the Gloucester Nature Park are a natural extension and enhancement of the city centre, helping to protect the city from the flooding of the river Severn
- ❖ Businesses are aware of the role they play in achieving net zero, and they are taking steps towards reducing their carbon footprint.

A well-designed place

The city centre is continually changing and improving.

It contains more and better homes, workspaces, community and commercial spaces, and a network of historic streets that are thronging with people.

- ❖ There is ongoing physical regeneration and change, building on the success of The Forum, the University of Gloucestershire City Campus and Cathedral Quarter, and progressing the next phase of projects, including The Fleece Hotel, the Eastgate Shopping Centre and adjacent Greyfriars Quarter, Project Pilgrim II and the Prison.
- ❖ New buildings and public realm are well designed, drawing on local materials and local features. They can be repurposed to meet changing market trends and user needs.
- ❖ The retrofitting of buildings is prioritised over replacement, enabling the preserving of embodied carbon. When new properties are built they use low carbon building technologies and materials, they are well-insulated, energy efficient and heated, and powered by low-cost, renewable energy.
- ❖ The built heritage engages the public in the city's rich history. People celebrate heritage gems like the Cathedral and Cathedral Quarter, The Fleece Hotel and the New Inn, as well as the history beneath. It attracts more visitors to the city, drives regeneration, and makes Gloucester's great past relevant to everyone in the community.
- ❖ It is a legible city with better signage and interpretation in the Gate Streets as well as to and from adjacent areas. There are also better physical connections, providing safe and accessible routes for people of all abilities.
- ❖ Digital infrastructure strengthens communications and delivers information to city centre users.
- ❖ The city centre offers an attractive and safe place to live, and as a result more people live there. Many of those residents work from home or work hubs and shop locally.

A growing local economy

The city centre has a diverse economy, growing in size and stature as a University City. It has shifted away from generic high street retail towards other types of service industry as well as production and knowledge based sectors. The growing population of the city is reflected in year-on-year growth in productivity and the benefits of economic growth are felt by everyone in the city. There are many more young people, including students, bringing a demand for new types of businesses.

- ❖ The Gate Streets and the Docks are complementary destinations for Gloucester residents and visitors to the city. Both areas are actively promoted to visitors and investors resulting in a stronger level of awareness of the city within the UK.
- ❖ The city centre is still dominated by the retail, leisure and visitor economy, but there is an increasing diversification, including reusing empty shops to support offices and small-scale manufacturers.
- ❖ It is an enterprising place with workspace that is adaptable to new business models - more flexible office space, markets and street trading, pop up shops and restaurants, and meanwhile uses in vacant shops. It will be flourishing habitat for entrepreneurs and small, independent retailers.
- ❖ It will be an inclusive economy, home to businesses that reflect Gloucester's diverse ethnic make up and offering employment opportunities for Black, Asian and Ethnic Minority people.
- ❖ Digital, cyber and other forms of knowledge based industries provide well-paid jobs in the heart of the city within a community of small firms and national brands.
- ❖ The Employment Hub within The Forum is working alongside local colleges and universities and supporting employers to attract and train local talent.
- ❖ Culture and the creative industries are driving economic growth, strengthening Gloucester's unique identity through heritage, events and the arts and adding to the many reasons to visit and stay in the city centre.
- ❖ There are more food and entertainment outlets to support a stronger evening and night time economy. Gloucester has a national reputation for food, building on the success of the Quays, The Fleece Hotel, The Forum and the Food Dock.

Thriving quarters

- ❖ The Eastgate Quarter comprises Eastgate Street and the Eastgate Shopping Centre, retaining its reputation as the main retail area of the city centre with a strong food and drink offering in lower Eastgate, while the area to the rear of Eastgate Shopping centre has become a new recreational and cultural quarter within the setting of the magnificent Greyfriars Priory.

- ❖ The Cathedral Quarter is an attractive visitor and leisure destination, drawing many more visitors to appreciate its unique heritage and history and the attractive public realm.
- ❖ King's Quarter is a thriving, bustling commercial area with a community of cultural, creative and digital businesses, drawing on the student population within the new City Campus, The Forum, and the nearby public transport infrastructure.
- ❖ The Docks and Quays maintain a national reputation for retail, food & drink, and leisure in a superb waterfront setting.
- ❖ The Severnside Country Park sits alongside the city centre, offering nature and tranquility to Gloucester's residents and its visitors along both sides of the river.

A city centre owned by its people

The city centre is inclusive and has people at its heart.

It is welcoming to all, offering a safe and clean space in which people of all ages, backgrounds and abilities are welcomed. It appeals to the existing local community as well as to those residents who are new to the county, embodying the diversity of Gloucestershire's communities in the County-City.

- ❖ It has the look and feel of a University City, attracting students from across the UK and internationally, and providing services and businesses to meet their needs.
- ❖ It is a place that draws on the strengths and ideas of its residents, including younger voices, providing opportunities for positive engagement in shaping new developments.
- ❖ There is active participation in the city's local organisations, cultural and sporting events, and democratic institutions amongst people of all ages and ethnic backgrounds.
- ❖ Gloucester is a healthy and a safe place. It has lower levels of pollution, less crime, fewer cars, and it encourages healthy lifestyles through walking, cycling and active engagement in sports.
- ❖ It's a space for people to be innovative and creative, with an environment that fosters and nurtures talent and enterprise. It supports entrepreneurs to create new collaborative spaces, building on the success of creative places like Jolt and the Music Works.
- ❖ It celebrates and focuses Gloucester's unique cultural identity; its history, environment, people, communities, and its future.

Measuring progress

The Natural Environment

1. At the end of 2022 there were..... trees in the city centre. By 2028 there will be.....
2. By 2028 the Gloucester Nature Park will be completed, having undergone the planting of xxx trees and reclaimed yyy hectares of open space, and aiming to attract around xxx000s of visitors per year.
3. In 2022 Nitrogen Dioxide levels in the city centre were at ..%. Over the period to 2028 they will have reduced year on year by an average of ...%

Regeneration

4. By 2028 The Forum will be completed, creating..... new jobs, accommodating businesses, and ... students studying in the city centre.
5. By 2028 The Fleece and The Prison will have been conserved and developed sympathetically to accommodate residential and business accommodation. The redevelopment of Greyfriars and the Eastgate Shopping Centre will have commenced, having secured funding towards a comprehensive and transformational vision.

The Economy

6. In December 2022 there were ... pubs, clubs, bars and other establishments open during the evening in the city centre. By 2028 there will be ...
7. In December 2022 there were ... empty retail units within the Gate Streets, of which ... had been empty for over 6 months. By 2028 there will be... empty units.
8. In December 2022 there were ... businesses registered with the City Council's Business Rates service. In 2028 there will be ... business units registered.

City centre users

9. On the first Saturday in December 2022 approximately ... people visited the city centre, having an average dwell time of ... minutes. On the first Saturday of December 2027 there will be ... visitors, having an average dwell time of ... minutes.
10. At the end of 2022 ...% of women and ...% of men said they felt safe in the city centre of an evening/night time. By 2028 both percentages will have increased to ...%

Taking the Vision forward

The preparation and publication of this vision represents the start of a journey. For it to remain meaningful it needs to be reviewed and measured, with regular discussion and assessment of how the city is progressing towards achieving it.

- ❖ Action 1: Gloucester City Council to endorse the City Centre Vision and encourage the other City Centre Commission members to also endorse it.

The vision needs to be kept 'alive' in an interesting and engaging way, so that engagement will continue, and progress can be measured and monitored.

- ❖ Action 2: The vision, the city centre user research and other material will be presented on a dedicated website, inviting members of the public to submit their views on the progress of the city centre

The Vision will sit above topic-based and thematic strategies in the city centre, ensuring that new policy is coordinated and aligned.

- ❖ Action 3: The City Council and its partners in the Gloucester City Centre Commission will draw on the vision to inform decisions relating to the city centre. It will underpin relevant strategies and funding bids submitted to the Government and other relevant bodies..

Ongoing dialogue and engagement with city centre users is crucial to keeping the vision alive, be they residents, visitors, or the businesses that occupy the Gate Streets and Docks. Only by listening to and understanding the many voices in the city can agencies take effective decisions that meet the aims of this vision. The University of Gloucestershire carried out engagement research within the city centre during September to November 2022, obtaining the views of over 500 people on how they would like to see the city centre move forward in the next 5 years.

- ❖ Action 4: The City Council will commission a repeat of the city centre user research in late 2024 to obtain an update of local views on the city centre and a measure of progress towards achieving the vision..

The City Centre Commission has become a useful forum to bring differing perspectives on the city centre together, and to share understanding of the challenges and opportunities. If it is to have a future it is important that many different voices and views are heard and that it continues to have input from industry, the environment, government, and most importantly, city centre residents and users.

- ❖ Action 5: the City Centre Commission will continue to meet to track progress of the implementation of the vision and the progress of the city centre.

Appendix 2

Membership of the Gloucester City Centre Commission

- ▶ The Dean of Gloucester Cathedral (Chair),
- ▶ Gloucester City Council
- ▶ GFirst LEP
- ▶ Business West
- ▶ Gloucester BID
- ▶ Historic England
- ▶ University of Gloucestershire
- ▶ Gloucestershire Wildlife Trust and Gloucestershire Nature Partnership
- ▶ Hartpury College and University
- ▶ Constructing Excellence (Glos)
- ▶ Punchline
- ▶ Gloucester Culture Trust
- ▶ Gloucester Civic Trust
- ▶ Federation of Small Businesses
- ▶ G15 Secondary Schools
- ▶ Young Gloucestershire
- ▶ Gloucester Race Equality Commission
- ▶ The Music Works
- ▶ Gloucestershire County Council
- ▶ Gloucester Community Builders
- ▶ Voices Gloucester

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Gloucester City Commission to Review Race Relations Year One Update:

- 1. Call to Action:** *The establishment of an independent, permanent, funded and high-profile legacy institution for Gloucestershire.*

Progress Made:

A legacy institution has been identified – the Gloucestershire Race Equality Action Group (GREAG) is an emerging, black-led group that will have county-wide focus, and they received initial funding from the NHS and Gloucestershire County Council during 2022. The City Council held several meetings in 2022 with GREAG, in order to discuss collaborative work and how best the City can support GREAG in future. Initially, a full Terms of Reference was produced by Gloucester City Council, and shared with GREAG on March 18th - this Terms of Reference set out the City Council's thoughts on the potential scope and function of the legacy institution, along with a governance proposal and a range of proposed goals and outcomes for the institution, from the perspective of the City Council. Furthermore, the City Council's Managing Director shared a paper with Leadership Gloucestershire, along with a proposed funding model for a legacy institution, for consideration by Chief Executives of Gloucestershire Local Authorities and public sector bodies in the County.

Further meetings have been held with GREAG to continue to build our relationship and progress this work collaboratively, and agree on the most appropriate route forward that meets the interests of all involved, and delivers on the Calls to Action as set out in the original Race Commission report. Appointments are currently being made by GREAG to key roles to run the organisation, with support being provided by the Black South West Network. The City Council has agreed to second an officer to the Black South West Network to support the work of GREAG. Implementing this change and fully establishing the work of the legacy institution will take time, with a need to establish trusted relationships and ways of working collaboratively. Gloucester City Council has made a commitment to continue to work with GREAG and others to implement the recommendations of the Race Commission report.

- 2. Call to Action:** *Setting out a Gloucestershire wide vision for workforce equality in the public sector; putting in place measures to monitor workforce equality (including pay), and deliver some workforce equality initiatives at a county-wide level, most importantly a Gloucestershire 'stepping up' programme for aspiring leaders from racially minoritized backgrounds*

Progress Made:

Engagement has begun regarding the measures that could be taken to formalise workforce equality initiatives, although there are limitations in the role the City Council can play beyond its own remit. Our primary focus so far has been on the establishment of a 'stepping up' programme similar to that seen in Bristol. An initial meeting was held with County Council colleagues and others to discuss how the HR and Organisational Development team could come together to support in facilitating this, with a suggestion that senior management colleagues at both the City and County councils should be involved with progressing this action. Furthermore, it was also proposed that contact should be made with the University of Gloucestershire to see if they would be interested in supporting this work. Work continues to engage with those who lead the 'stepping up' programme in Bristol, to learn more about how they fund and manage the operation of this programme, and gain insights into how we could run a similar programme in Gloucestershire. The Cabinet Member for Communities and Neighbourhoods also suggested engaging with the Gloucestershire ICS, regarding

a programme they are leading with similar intentions called 'Flourish', so we will continue to explore partnership working on this.

- 3. Call to Action:** *Commit to putting in place measures and driving the required changes in culture and mindsets to ensure the collection and use of comprehensive and high-quality ethnicity data in planning and delivering public sector services, including commissioned services.*

Progress Made:

Strong progress has already been made on the culture and mindset part of this action – including through equalities actions which have been embedded in the Council Plan and Service Plans, to ensure that equalities is central to the work taking place across the Council, and that a data-driven approach is taken. This is further emphasised by one of the key overarching themes in the Council Plan being equalities. Furthermore, a portion of the LGA Corporate Peer challenge, which took place in late 2022, focused on inequalities within Gloucester's communities. Work has been taking place at a more detailed level too to ensure changes in culture and mindsets, such as a review of items at the museum with a focus on decolonisation. Discussions have begun regarding how to strengthen data collection, likely through county-wide local authorities and public sector bodies creating a plan to share data and co-ordinate to ensure this data can be used effectively across the county. With the recent publication of the 2021 census data, the next step will be to assess how we respond to the changing demographics of the City and County, and how this impacts on our work – with the ONS having recently released demographic breakdowns. This involves a discussion to take place at SMT regarding how to deliver public services to serve our population and consider how the delivery of public services may need to evolve based on our changing demographics.

- 4. Call to Action:** Acknowledge the existence of racism, prejudice and micro-aggressions in Gloucester and Gloucestershire, and commit to and step up individual and organisational leadership to tackle these with confidence and clarity.

Progress Made:

Gloucester City Council acknowledges the existence of racism, prejudice and micro-aggressions in Gloucester and Gloucestershire. Within the Council specifically, we have begun to embed reverse mentoring and other awareness building initiatives, to further develop understanding across the Council of the lived experiences of racially minoritized individuals. This has included an initiative called the "Tea Break", which has been introduced and led by staff. It provides the framework, opportunity and space within the organisation for staff to hear from colleagues and share honest feelings regarding race inequality. All employees are invited to each one-hour themed online discussion about issues that matter. Recent Tea Break topics have included: microaggression, white privilege, appropriate language, inclusion and how to create a more diverse work force that better represents Gloucester. The Council will continue its work to tackle racism, prejudice and micro-aggressions, in Gloucester and beyond.

Purple Flag Briefing

Overview and Scrutiny Committee

Monday 30th January 2023

What is Purple Flag?

Purple Flag – similar to the Blue Flag for beaches – is an international award to raise the standards and broaden the appeal of town and city centres from early evening until late. The accreditation process is run by the Association of Town and City Management (ATCM) and is the benchmark for good night-time destinations. Cities and towns awarded with a Purple Flag are recognised for providing a diverse and vibrant mix of dining, entertainment and culture while promoting the safety and well-being of visitors and local residents.

Process of achieving Purple Flag status

As the governing body, ATCM has set out the core agenda at the heart of Purple Flag which represents the standards that must be achieved and maintained for an accreditation, which in turn will lead to a successful evening economy. These five core standards are outlined as follows:

- THE POLICY ENVELOPE - An after-hours policy that shows a clear strategy based on sound research, integrated public policy and a successful multi-sector partnership.
- WELLBEING - Successful destinations are all safe and welcoming with all sectors playing their part in delivering high standards of customer care.
- MOVEMENT - Getting home safely after an evening out is crucial, as is the ability to move around the centre on foot with ease.
- APPEAL - Successful destinations offer a vibrant choice of leisure and entertainment for a diversity of ages, groups, lifestyles and cultures.
- PLACE - Successful areas are alive during the day, as well as in the evening. They contain a blend of overlapping activities that encourage people to mingle and enjoy the place. They reinforce the character and identity of the area as well as flair and imagination in urban design for the night.

As part of the bid/application, participating cities are expected to:

- Decide the area of the City (known as Purple Flag zone) they wish to be assessed (see map of Gloucester PF Zone, marked as **Appendix A**).
- Carry out an overnight 12-hours self-assessment (5pm to 5am) by members of the PF Working Group (see self-assessment form, marked as **Appendix B**)

- Develop an itinerary for the actual assessment (5pm to 5am) by independent Purple Flag judges
- Complete the entry form (See PF application and KPIs data template, marked as **Appendices C and D**)

Why achieving Purple Flag is important for Gloucester

Obtaining Purple Flag status demonstrates that Gloucester now provides an attractive and safe environment for a thriving night-time economy. This accreditation enhances Gloucester's reputation in terms of destination management and assists the Council in meeting its objectives of building a sustainable city of diverse culture and opportunity and growing Gloucester's economy.

Purple flag accreditation also confirms that Gloucester is not only a great night out, but also a safe and diverse city.

Purple Flag partners

In Gloucester, the following organisations and agencies have endorsed and play important roles in ensuring that we retain our Purple Flag status as a City:

- Gloucester City Council
- Gloucester Licensed Victuallers Association
- Gloucester BID
- Citysafe
- Gloucestershire Constabulary
- Office of Police & Crime Commissioner
- Street Pastors
- University of Gloucestershire
- Student Union
- Best Bar None participants
- Gloucestershire Fire & Rescue Service
- Gloucester Cathedral
- Hartpury College
- City Heart (Student Accommodation)
- Street Medics
- MP's Office

Gloucester Purple Flag track record

Gloucester applied for and was awarded a Purple Flag for the first time in 2018. We have since successfully apply for and retain the status in every subsequent year.

The following are some of the observations made by members judging panel in relation to Gloucester's 2022 Purple Flag bid:

- *The rebranding and development of the Taxi Marshals into 'Night Safe Officers' will provide a strong support to the ENTE, it's positive to see the theme of partnership and engagement*

through the connected working with various sectors and agencies. The addition of the Purple Flag logo on the vests also adds additional awareness to the accreditation.

- *Gloucester has demonstrated a clear strategy for re-opening support, providing businesses with a multitude of tools and advice to reassure them during the lift of lockdown measures. The combination of various actions, for example licensing officers visiting premises, assistance with risk assessments, to the creation of social distancing aids helps cover many of the concerns faced by businesses.*
- *The submission highlights an active response to the concerns around drink spiking with the provision of testing kits and training for staff to create a robust procedure.*
- *The introduction of the knife search pole is a real standout feature, with Gloucester Police being the only force in the UK currently using it. It is excellent that this can be installed in-street rather than over the door of a venue like traditional knife arches, which are often not very positively received by premises in an area because of the perception they give that there is a weapons issue in a specific venue.*
- *The in-house private hire scheme is an excellent innovation which provides a seamless and safe end of night experience for customers, which no doubt reduces vulnerabilities and enhances perceptions.*

Going forward

As part of the process to renew our Purple Flag status for 2023, the Purple Flag Working Group, which consists of representatives of partner organisations and agencies, carried out its 12-hours self-assessment on 16th December 2022 and a full renewal application will be lodged with ATCM on 20th February 2023.

Once the application is assessed by the Purple Flag judging panel in March 2023, Gloucester will be informed of the comments made by the judges and may be asked to provide further information or data (as may be requested by the judges).

We will then be given a date by ATCM for when the Purple Flag judges will be visiting Gloucester (likely to be in April 2023) for their 12-hour assessment (5pm to 5am).

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Appendix A

Purple Flag Map (red line)



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Appendix B

PURPLE FLAG SELF ASSESSMENT CHART		Location:
<p>Guidance to entrants:</p> <ul style="list-style-type: none"> • This chart should contain your partnership's <i>conclusions</i> on the standards reached by your area • The boxes in the <i>Conclusions</i> column provide space for a main claim or conclusion, plus brief supporting text or bullets • Your conclusions should be based principally on your first-hand experience of the area in the evening and at night, gained from the Overnight Self-Assessment on an average Friday or Saturday night • The conclusions should be agreed and endorsed by your Purple Flag Working Group • The chart will be used by Assessors in comparing your standards with their own assessment and by the Accreditation Panel in coming to a final decision • Please note, areas will not normally be considered for a Purple Flag if any of the Themes or Threshold Standards are below Standard Met and if the standard of any of the 30 Attributes falls within the shaded areas in the chart. • Please use relevant colour code on standards shown as the key throughout your standards claimed. • Please reference what is required under the core agenda and attributes against the Core Agenda Chart Guide 		<p>Date of Overnight Self-Assessment:</p> <p>Night of the Week Chosen (This should normally be one of the busiest nights on an average Friday or Saturday):</p> <p>Anomalies (Things to be taken in account for i.e. Weather, Seaside Town):</p>
<p>Members of Purple Flag Working Group (student union and on trade to be represented on the working group) (Please list)</p>	<p>Members of Your Overnight Assessment Team (Please list)</p>	<p>Times Covered (Please tick)</p> <p><input type="checkbox"/> Early evening: 5-8pm</p> <p><input type="checkbox"/> Late evening: 8pm-11pm</p> <p><input type="checkbox"/> Night: 11pm-2am</p> <p><input type="checkbox"/> Late night: 2-5am</p>



PURPLE FLAG SELF-ASSESSMENT CHART

	Core Agenda and Attributes	Your Conclusions	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/ Outstanding
	<p>WELLBEING. (Welcoming, Clean and Safe)</p> <p>Threshold Standard. Per capita crime and anti social behaviour rates that are at least average and show an improving trend – taking both residents and visitors into account (See KPIs).</p>						
1	<p>Safety. A proportionate level of visible, effective policing and active surveillance</p>						
2	<p>Care. Responsible guardianship, customer care and concern for community health</p>						
3	<p>Regulation. Positive and proactive licensing and regulation Please highlight as to whether certified for the Surveillance Camera Code of Practice as per guidelines</p>						
4	<p>Services. Appropriate levels of public utilities</p>						
5	<p>Partnership. The active involvement of business in driving up standards</p>						

6	Perceptions. A valid and positive presentation of the area to customers						
	Core Agenda and Attributes	Your Conclusions	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/ Outstanding
	MOVEMENT (A Secure Pattern of Arrival, Circulation and Departure) Threshold standard: Some form of appropriate late- night public transport provision (See KPIs).						
1	Public Transport. Safe, affordable, well-managed late night public transport						
2	Car Parking. An appropriate provision of secure late night car parking						
3	Pedestrian Routes. Clear, safe and convenient links within the centre and homewards						
4	Crowd Management. Measures to deal with overcrowding, congestion and conflict between those on foot and moving vehicles						

5	Information. Provision of practical information and guidance to town centre users						
6	Partnership. Business and operator commitment and participation						
	Core Agenda and Attributes	Your Conclusions	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/ Outstanding
	APPEAL (A Vibrant Choice and a Rich Mix of Entertainment and Activity) Threshold standard. An evening and late night offer that is broader than youth-oriented and alcohol-based activity (See KPIs).						
1	Food and Dining. A choice of eating venues and a commitment to good food						
2	Pubs and Bars. Well-managed venues, to meet varied tastes, and offering more than just alcoholic beverages						
3	Late Night Venues. A late-night offer that complements the diverse appeal of the centre as a whole						
4	Early Evening Activity. An active early evening period, including late-opening shops						

5	Public Buildings. Creative and imaginative use of public/civic buildings in the evening and at night						
6	Arts and Culture. A vibrant, inclusive arts and cultural scene						
	Core Agenda and Attributes	Your Conclusions	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/ Outstanding
	PLACE (A Stimulating Destination and a Vital Place) Threshold standard. A diversity of land uses. A convenient and attractive destination at night (See KPIs).						
1	Location. Appropriate location, clustering and capacity of venue types						
2	Diversity. A successful balance of uses and brands						
3	Clarity. Well-designed links and visible signs						
4	Animation. Attractive, well-used public places, active streets and building frontages						
5	Design. Thoughtful and imaginative design for the night						



PURPLE FLAG SELF-ASSESSMENT CHART

6	Identity. The appropriate use of natural and built features to reinforce appeal						
	Core Agenda and Attributes	Your Conclusions	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/ Outstanding
	THE POLICY ENVELOPE. (A Clear Aim and a Common Purpose) Threshold Standard. A momentum of collaboration between sectors, agencies, service providers and policy-makers (See KPIs).						
1	Data. A sound statistical base for policy-making and action						
2	Strategy. Positive strategic objectives and targets						
3	Coordination. Public policy coordination and focus						
4	Leadership. Clear responsibilities for policy and action						
5	Partnership. Multi-sector endorsement and commitment						
6	Community. A dialogue with consumers and residents						



PURPLE FLAG SELF-ASSESSMENT CHART

--	--	--	--	--	--	--	--	--	--

PURPLE FLAG SUMMARY CHART

Ref	Purple Flag Core Agenda	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/ Outstanding
1	Wellbeing. Welcoming, Clean and Safe					
2	Movement A Secure Pattern of Arrival, Circulation and Departure					
3	A Broad Appeal A Vibrant Choice and a Rich Mix					
4	Place A Stimulating Destination and a vital Place					
P	Policy Envelope. A Clear Aim and a Common Purpose					

Appendix C

PURPLE FLAG FULL RENEWAL CHART

(V8 2019)

NAME OF CENTRE:

DATE:

PURPLE FLAG COORDINATOR:

JOB TITLE:

CONTACT:

HOW TO COMPLETE THIS CHART

This chart is divided into seven sections. This is what we are looking for:

1. **Purple Flag Highlights.** A summary of your year's activities, highlighting particular successes
2. **Purple Flag Profile.** The scale of publicity, awareness and public involvement generated for Purple Flag over the year
3. **Purple Flag Partnership.** How your partnership developed and strengthened
4. **Key Aim for Purple Flag.** Your priority for how you will use Purple Flag to improve your town centre at night (*See Purple Flag: Performance Management*)
5. **Purple Flag Standards and Activity.** Actions and changes during the year that affect Purple Flag Themes and Attributes
6. **Purple Flag Data Dashboard.** Measurable data to support your claims on progress and standards (*See Purple Flag: Performance Management*)
7. **Assessors' Report & Recommendation** (Not for use by Purple Flag Holders)

In this revised chart space is provided for our Assessors to put their commentary alongside your own against each Purple Flag Attribute. They are asked to consider whether any changes should be made to the standards assessed last time, taking your commentary and evidence into account, as well as their visual inspection.



1. **PURPLE FLAG HIGHLIGHTS.** Your year at a glance, highlighting particular successes: Civic achievement, events, heritage openings, Cultural achievements

2. **PURPLE FLAG PROFILE.** The scale of publicity, awareness and public involvement generated for Purple Flag over the past year: How you promoted PF in your area to include plans moving forward, media/social media packages

Page 100

3. PURPLE FLAG STATUS. How has the composition of your partnership & Working Group evolved? (student union and on trade must be represented on the working group)

OUR PARTNERSHIP NOW
(The agencies & interests backing your renewal)

OUR PURPLE FLAG WORKING GROUP NOW
(Members' names and the interests they represent)

HOW HAS THE PARTNERSHIP CHANGED OVER THE YEAR?

HOW HAS THE WORKING GROUP CHANGED OVER THE YEAR?

4. KEY AIM FOR PURPLE FLAG . Your priority for how you will use Purple Flag to improve your town centre at night

Your Priority Aim for Purple Flag

Why Chosen?

Your Measurable Objective

Please enter the appropriate data in the Purple Flag *Data Dashboard*

CORE AGENDA THEME 1. WELLBEING

Purple Flag Attribute	Previous Standard Attained	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/ Outstanding	Purple Flag Holders' Commentary on Progress & Standards (50 words max suggested)	Assessors' Commentary	Assessors' Standard Now	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/ Outstanding
1. Safety. Proportionate levels of visible, effective policing and active surveillance														
2. Care. Responsible guardianship, customer care and concern for community health														
3. Regulation. Positive and proactive licensing and regulation. Please highlight as to whether certified for the Surveillance Camera Code of Practice as per guidelines														
4. Services. Appropriate levels of public utilities														
5. Partnership. The active involvement of business in driving up standards														

6. Perceptions. A valid and positive presentation of the area to customers														

CORE AGENDA THEME 2. MOVEMENT

Purple Flag Attribute	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/Outstanding	Purple Flag Holders' Commentary on Progress & Standards (50 words max suggested)	Assessors' Commentary	Assessors' Standard Now	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/Outstanding
1. Public Transport. Safe, affordable, well-managed late night public transport													
2. Car Parking. An appropriate provision of secure late night car parking													
3. Pedestrian Routes. Clear, safe and convenient links within the centre and homewards													
4. Crowd Management. Measures to deal with overcrowding, congestion and													

conflict between those on foot and moving vehicles														
5. Information. Provision of practical information and guidance to town centre users														
6. Partnership. Business and operator commitment and participation														

CORE AGENDA THEME 3. APPEAL														
Purple Flag Attribute	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/Outstanding	Purple Flag Holders' Commentary on Progress & Standards (50 words max suggested)	Assessors' Commentary	Assessors' Standard Now	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/Outstanding	Previous Standard Attained
1. Food and Dining. A choice of eating venues and a commitment to good food														
2. Pubs and Bars. Well-managed venues, to meet varied tastes, and offering more than just alcoholic beverages														
3. Late Night Venues. A late-night offer that complements the														

diverse appeal of the centre as a whole													
4. Early Evening Activity. An active early evening period, including late-opening shops													
5. Public Buildings. Creative and imaginative use of public/civic buildings in the evening and at night													
6. Arts and Culture. A vibrant, inclusive arts and cultural scene													

CORE AGENDA THEME 4. PLACE

Purple Flag Attribute	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/Outstanding	Purple Flag Holders' Commentary on Progress & Standards (50 words max suggested)	Assessors' Commentary	Assessors' Standard Now	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/Outstanding
1. Location. Appropriate location, clustering and capacity of venue types													
2. Diversity. A successful balance of uses and brands													

3. Clarity. Well-designed links and visible signs														
4. Animation. Attractive, well-used public places, active streets and building frontages														
5. Design. Thoughtful and imaginative design for the night														
6. Identity. The appropriate use of natural and built features to reinforce appeal														

CORE AGENDA THEME 5. POLICY ENVELOPE														
Purple Flag Attribute	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/Outstanding	Purple Flag Holders' Commentary on Progress & Standards (50 words max suggested)	Assessors' Commentary	Significantly Below Standard	Below Standard	Standard Met	Above Standard	Excellent/Outstanding		
Previous Standard Attained							Assessors' Standard Now							
1. Data. A sound statistical base for policy-making and action														

2. Strategy. Positive strategic objectives and targets														
3. Coordination. Public policy coordination and focus														
4. Leadership. Clear responsibilities for policy and action														
5. Partnership. Multi-sector endorsement and commitment														
6. Community. A dialogue with consumers and residents														

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KPI Data – *Enter PF area here*

A reducing incidence of crime & antisocial behaviour

KPI 1: Crime & Anti Social Behaviour (ASB)

Definition: This measure can be accomplished by assessing 'Niche' crime data' from the police. To measure this KPI the number of recorded crimes will need to be identified as being associated with Night Time Economy (NTE) and only those occurring within the *enter town/city here* centre boundary should be counted. A specific time and day allocation can be used for the data for example: Friday & Saturdays between 8pm – 5am and should be marked with a * by the side of the relevant group/category.

Please also highlight the % change figure in red should an increase be shown. This would also require a brief explanation as to why an increase has been found.

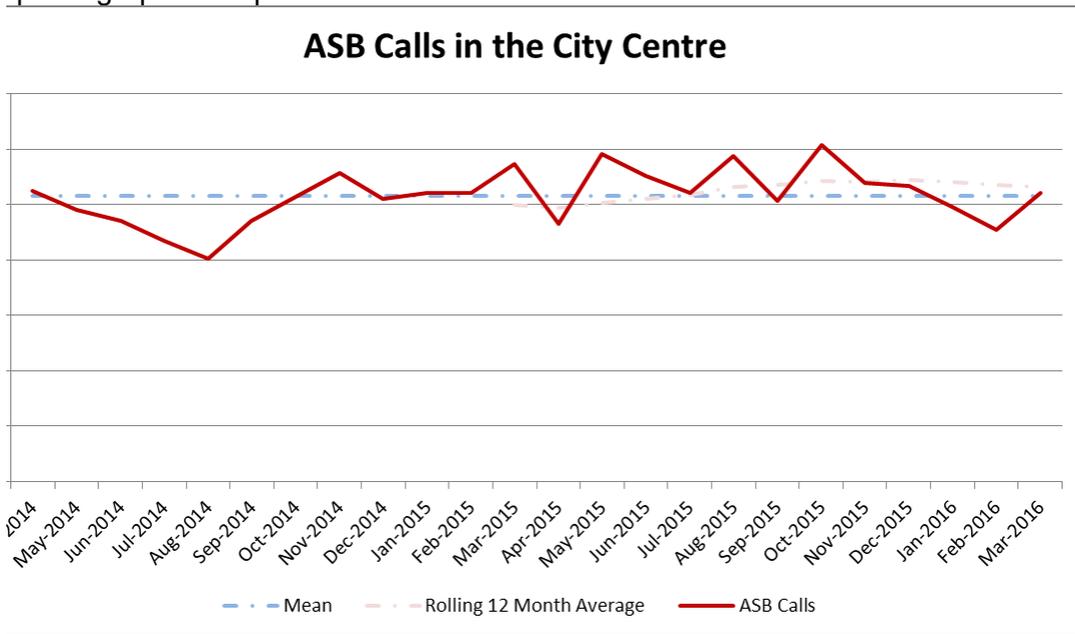
NTE Associated Crimes*				
Crime Group	2014/15	2015/16	2016/17	% Change
Weapons				
Drugs				
Robbery of Person				
Violence Against the Person				
Violence Against the Person With Injury				
Sexual Offences				
Criminal Damage				
Robbery of Business				
Public Order				
Theft				
All Other Offences				
Total Crime				
* Refers to those crimes that occurred between ???? hours and ???? hours on Fridays and Saturdays.				
Comments/Explanations:				



The following graph and table indicates the ASB calls reported in ***Insert town/city here***

Crime Group	2014/15	2015/16	% Change
ASB Calls			

Example of graph to be provided:

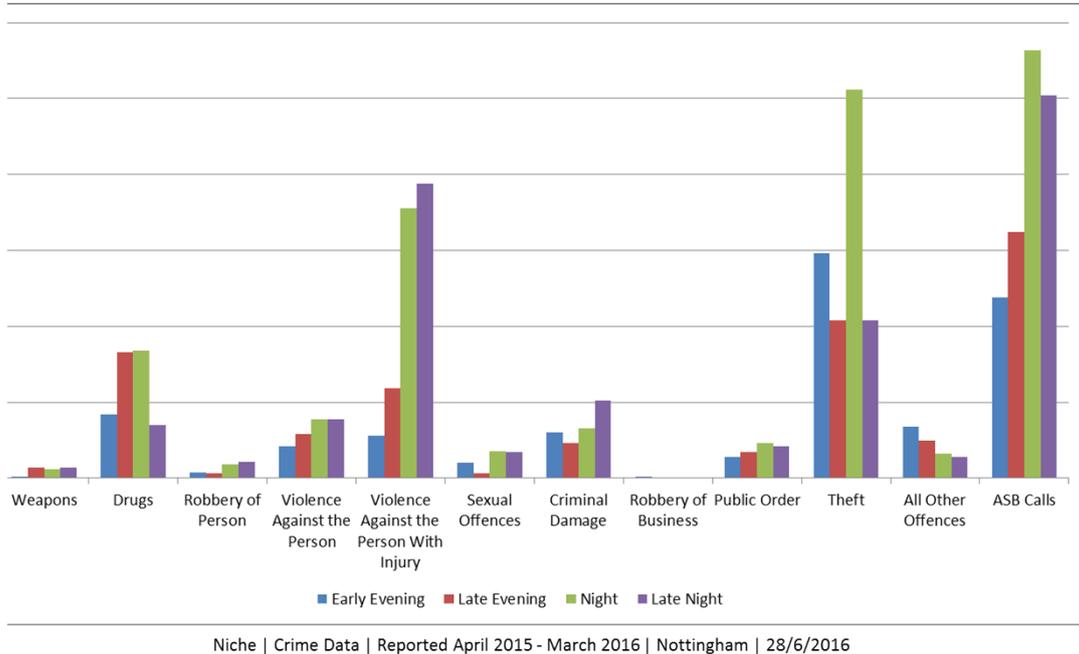


Vision | ASB incidents | Reported April 2015- March 2016 | Nottingham | 28/6/2016





Example of graph to be provided:



Example wording to be used as graph explanation:

The chart following shows the volume of separate offences reported during the time period of 5pm Friday – 5am Saturday & 5pm Saturday - 5am Sunday. This is broken down into Early Evening 5pm-8pm, Late Evening 8pm-11pm, Night 11pm-2am and Late Night 2am-5am.



Kindly provided this template as a source of best practice for all PF areas to use after the PF panel made the request for it to be used as a national KPI template for the PF Programme



KPI 2: Alcohol & Health

Reducing levels of alcohol harm

Definition: To look at A&E attendances by a specific age group 15-34 year olds on any day between midnight and 5am.

- Once the indicator has been chosen it can work as a proxy measure for victims of alcohol related violence on the basis that the majority of victims of night time economy (NTE) crimes are aged under 34 and that the majority of NTE offences are committed between midnight and 5am. The assumption is made that majority of 15-34 year olds attending A&E between midnight and 5am have been in the NTE environment prior to their attendance.
- The measure can be calculated by assessing NHS data via data sharing agreements. Local Crime and Drugs Partnership & Clinical Commissioning Group should be able to help you with this or other similar groups specific to your areas.
- The best way to calculate NHS data is to base upon the home address of the person attending A&E rather than the location of the A&E. The data counts the number of attendances (events) and then also the Directly Standardised Rate (DSR) to give a rate of A&E attendance per 1,000 of the population of 15-34 year olds. DSR can be used to compare data from any and all A&E departments.
- Data should be provided on a quarterly basis and counts events on a rolling 12 month basis.



KPI 3: Composition

Increasing choice & balance of provision for consumers

Composition Table 1:

Table templates to be completed

Alcohol-Based Venues	Food Venues	Culture & Entertainment	Retails & Public Buildings
Traditional Pubs	Family Restaurants & Global Cuisine	Theatre, Concert & Dance	Late-opening Shops & Markets
Food-led Bars, Café Bars & Branded Food Pubs		Cinema, Bingo & Casinos	Late-opening Museum, Art Gallery, Library, Education & Community Venues
Nightclubs & Late Venues Targeting Under-25s	Fast Food & Take-aways	Live Performance: Music & Comedy	Sports, Leisure & fitness Venues



Kindly provided this template as a source of best practice for all PF areas to use after the PF panel made the request for it to be used as a national KPI template for the PF Programme

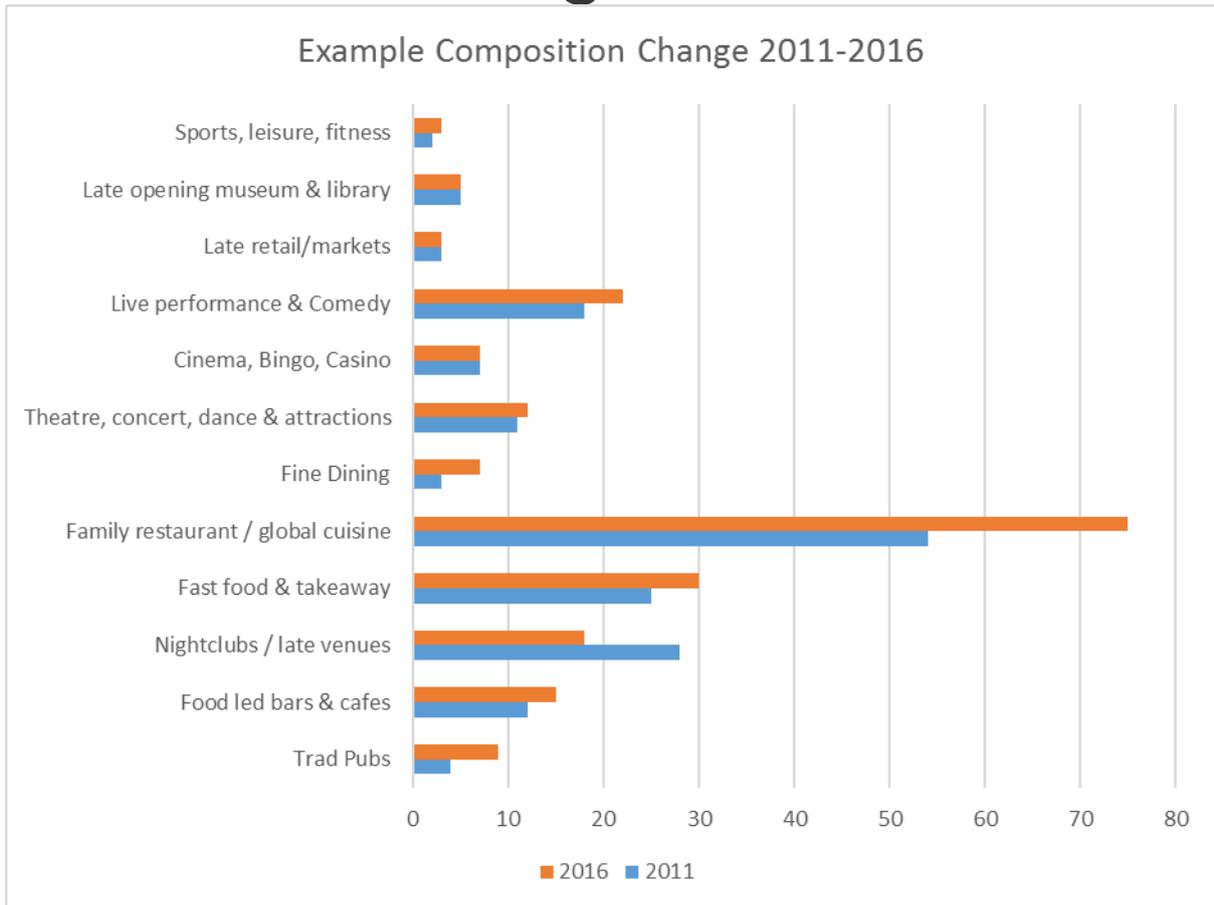


Composition Table 2:

Composition 2014 / 2015/ 2016

Table templates or chart examples (one example to be completed):

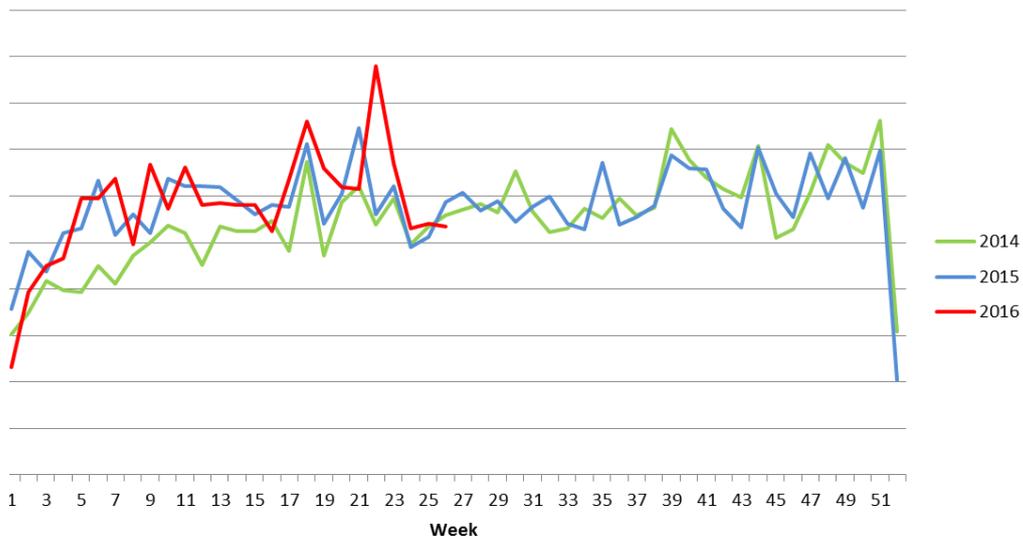
Category	Year	No.	% of Total
1. Alcohol Based Venues			
• Traditional pubs			
• Food-led bars, café bars & branded food pubs			
• Nightclubs & late venues targeting under 25s			
2. Food Venues			
• Family restaurants			
• Fine dining			
• Fast food & take-aways			
3. Culture & Entertainment			
• Theatre, concert & dance			
• Cinema, bingo & casinos			
• Live performance: music & comedy			
4. Retail & Public Buildings			
• Late-opening shops & markets			
• Late-opening museum, art gallery, library, education & community venues			
• Sports, leisure & fitness venue			



KPI 4: Footfall

Increasing use of the town centre in the evening and night time

Example of footfall graph that needs to be provided: The below graph shows the NTE City Centre footfall between 18:00 to 05:59



Spring Board Data | Footfall | Reported January 2014 - June 2016 | Nottingham | 28/6/2016

ted: Friday, Saturday, Sunday.
cted: 18:00 - 05:59

Conclusions of graph:



KPI 5: Perceptions

Feelings of safety in the city centre at night - alone

Definition: Proportion of people who said they feel very or fairly safe in the city centre at night when alone (Source: Town/City perception survey).

Details of survey:

Table template to be completed

Perception Survey Title	2011	2012	2013	2014	2015	2016
Feelings of safety in the city centre at night – alone	%	%	%	%	%	%

KPI 6: Volume & Value

Increasing business prosperity & local economic benefit

To include here information and evidence on the increase/decrease trend of growth in the local economy (examples):

- Housing prices
- New housing developments
- Investment in leisure and retail space
- National retail ranking in the UK

KPI 7: Patronage

Widening consumer representation

To include here information on increasing the knowledge of the PF programme to other areas (examples):

- Dementia Friendly Community
- Learning Disabilities
- Keep safe programmes
- Any forms of vulnerability
- Use of Footfall data to produce age range of consumers



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